



**SOUTH WAIRARAPA  
DISTRICT COUNCIL**  
*Kia Reretahi Tātau*

## **FEATHERSTON COMMUNITY BOARD**

### **Agenda**

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#### **NOTICE OF MEETING**

An ordinary meeting will be held in Kiwi Hall, 62 Bell Street, Featherston on Tuesday, 11 August 2020 starting at 7:00pm.

#### **MEMBERSHIP OF THE COMMUNITY BOARD**

Mark Shepherd (Chair), Claire Bleakley, Sophronia Smith, Jayson Tahinurua, Councillor Garrick Emms and Councillor Ross Vickery.

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#### **PUBLIC BUSINESS**

**1. EXTRAORDINARY BUSINESS:**

**2. APOLOGIES:**

**3. CONFLICTS OF INTEREST:**

**4. ACKNOWLEDGMENTS AND TRIBUTES:**

**5. PUBLIC PARTICIPATION:**

- 5.1 Luke Tiller speaking to the grant application from Kidz Need Dadz Wellington

**6. ACTIONS FROM PUBLIC PARTICIPATION:**

*As per standing order 14.17 no debate or decisions will be made at the meeting on issues raised during the forum unless related to items already on the agenda.*

**7. COMMUNITY BOARD MINUTES:**

- 7.1 Minutes for Approval: Featherston Community Board Minutes of 30 June 2020. **Pages 1-5**

***Proposed Resolution:** That the minutes of the Featherston Community Board meetings held on 30 June 2020 be confirmed as a true and correct record.*

**8. CHIEF EXECUTIVE AND STAFF REPORTS:**

- 8.1 Action Items Report **Pages 6-10**
- 8.2 Income and Expenditure Report **Pages 11-17**
- 8.3 Financial Assistance Report **Pages 18-20**
- 8.4 Financial Assistance Accountability Report **Pages 21-87**
- 8.5 Naming of a New Road Report **Pages 88-93**
- 8.6 Renaming Featherston Town Square Report **Pages 94-97**

**9. NOTICES OF MOTION:**

- 9.1 None advised

**10. CHAIRPERSON'S REPORT:**

- 10.1 Chairperson Report **Pages 98-99**

**11. MEMBER REPORTS (INFORMATION):**

- 11.1 Member Report from Claire Bleakley **Pages 100-101**

***Proposed Resolution:** That the member report is received.*

**12. CORRESPONDENCE:**

- 12.1 None advised



**Minutes – 30 June 2020**

- Present:** Mark Shepherd (Chair), Claire Bleakley, Sophronia Smith, Jayson Tahinurua and Councillor Garrick Emms.
- In Attendance:** Mayor Alex Beijen, Russell O’Leary (Group Manager Planning and Environment) (from 7.01pm), Bryce Neems (Amenities Manager) and Steph Dorne (Committee Advisor).
- Conduct of Business:** The meeting was conducted in public in Kiwi Hall, 62 Bell Street, Featherston on 30 June 2020 between 7:00pm and 8.29pm.
- Also in Attendance:** Indigo Freya (Wisdom and Wellbeing Group)

**1. EXTRAORDINARY BUSINESS**

There was no extraordinary business.

**2. APOLOGIES**

*FCB RESOLVED (FCB 2020/22) to receive apologies from Councillor Ross Vickery and Harry Wilson, Chief Executive.*

*(Moved Bleakley/Seconded Smith)*

Carried

**3. CONFLICTS OF INTEREST**

There were no conflicts of interest.

**4. ACKNOWLEDGMENTS AND TRIBUTES**

There were no acknowledgments and tributes.

**5. PUBLIC PARTICIPATION**

**5.1 Indigo Freya – Funding Application for Wisdom and Wellbeing Group**

Ms Freya provided an overview of the Wisdom and Wellbeing Group that supports elderly through social gatherings and outings. Ms Freya outlined the current funding situation and indicated her intention to seek financial assistance from the Featherston Community Board and Council to support the group in the short-term and on an ongoing basis.

**6. ACTIONS FROM PUBLIC PARTICIPATION**

There were no actions from public participation.

**DISCLAIMER**

*Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness*

## 7. COMMUNITY BOARD MINUTES

### 7.1 Featherston Community Board Minutes – 19 May 2020 and 16 June 2020

*FCB RESOLVED (FCB 2020/23)* that the minutes of the Featherston Community Board meetings held on 19 May 2020 and 16 June 2020 be confirmed as a true and correct record.

*(Moved Bleakley/Seconded Smith)*

Carried

## 8. CHIEF EXECUTIVE AND STAFF REPORTS

### 8.1 Election of Deputy Chair Report

*FCB RESOLVED (FCB 2020/24):*

1. To receive the Election of Deputy Chair of the Featherston Community Board 2019-2022 Triennium Report.

*(Moved Smith/Seconded Bleakley)*

Carried

2. Elect a Deputy Chair using system A as outlined in clause 25 of Schedule 7 of the Local Government Act 2002 for the election of the Boards' Deputy Chair for the 2019-2022 triennium.

*(Moved Smith/Seconded Cr Emms)*

Carried

Mr Shepherd called for nominations to the position of the Featherston Community Board Deputy Chair.

*(Moved Bleakley/Seconded Smith)* that Claire Bleakley be nominated as Featherston Community Board Deputy Chair.

There being no further nominations Mr Shepherd declared Claire Bleakley Featherston Community Board Deputy Chair.

### 8.2 Establishment of and Appointments to Committees

Mr Neems responded to questions on the commitment required for a member appointment to the Card Reserves Users Group.

Members undertook to defer appointing a WREMO civil defence liaison and a youth representative.

*FCB RESOLVED (FCB 2020/25):*

1. To receive the Establishment of and Appointments to Committees Report.

*(Moved Cr Emms/Seconded Smith)*

Carried

2. To appoint Claire Bleakley to the Card Reserves Users Group

*(Moved Bleakley/Seconded Smith)*

Carried

3. To appoint Mark Shepherd to the Featherston Wastewater Treatment Community Liaison Group.

*(Moved Cr Emms/Seconded Smith)*

Carried

*FCB NOTED:*

Action 270: To discuss options for a youth representative and WREMO civil defence liaison so that appointments can be made at a future meeting, FCB.

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### 8.3 **Officers' Report**

Mr O'Leary responded to questions on the factors contributing to the lower than targeted performance result for premises being inspected in accord with regulatory requirements and the timing of the release of the Ruamāhanga Climate Change Strategy.

Mayor Beijen provided an update on the Longwood and Moroa Water Races and Mr O'Leary provided an update on progress with the Featherston Tiny Homes application.

*FCB RESOLVED (FCB 2020/26) to receive the Officers' Report.*

*(Moved Bleakley/Seconded Tahinurua)*

Carried

### 8.4 **Action Items Report**

Members reviewed the actions items, discussed further updates and noted further actions:

Action 271: Officers to report to the Board on the history of the request to consult with the community on renaming the Featherston Town Square and present options for undertaking community consultation, A Wharram and K Yates.

Action 272: Hold a workshop to brainstorm options for the Featherston FlagTrax system, FCB.

Action 273: Request officers release communications to provide the community with an update on progress with the Welcome to Featherston signs, E Stitt.

*FCB RESOLVED (FCB 2020/27) to receive the Action Items Report.*

*(Moved Tahinurua/Seconded Bleakley)*

Carried

### 8.5 **Income and Expenditure Report**

*FCB RESOLVED (FCB 2020/28):*

1. To receive the Income and Expenditure Statement for the period 1 July 2019 – 31 May 2020.

*(Moved Bleakley/Seconded Smith)*

Carried

2. To release the remaining \$79 commitment for the Poppy Places Project and the remaining \$82 commitment for the Wairarapa Moana Trails Trust back to the general fund.

*(Moved Bleakley/Seconded Tahinurua)*

Carried

### 8.6 **Financial Assistance Report**

*FCB RESOLVED (FCB 2020/29):*

1. To receive the Applications for Financial Assistance Report.

*(Moved Cr Emms/Seconded Tahinurua)*

Carried

2. To grant Featherston Menz Shed funds of \$117 to cover a three-month subscription to Skinny for wireless broadband and defer a decision on funding the remaining nine months pending the outcome of an investigation to make Wi-Fi available to Featherston.

*(Moved Smith/Seconded Bleakley)*

Carried

*FCB NOTED:*

Action 274: Investigate making free Wi-Fi available to Featherston, E Stitt.

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## 8.7 **Community Board Terms of Reference**

*FCB RESOLVED (FCB 2020/30):*

1. To receive the Community Board Terms of Reference Report.  
*(Moved Smith/Seconded Tahinurua)* Carried
2. To approve in retrospect the following addition to section 9.1.1 Membership of the Community Board Terms of Reference: One youth representative may be appointed by the Community Board in an advocacy role with non-voting rights.  
*(Moved Smith/Seconded Bleakley)* Carried

## 9. **NOTICES OF MOTION**

There were no notices of motion.

## 10. **CHAIRPERSONS REPORT**

Mr Shepherd outlined items as detailed in the Chairperson Report and provided an update of discussions on access between Hart Street and the Otairua Reserve. Members discussed the proposal by the Featherston Community Centre and considered that it lacked detail and requested a business plan. Members considered whether this level of detail should be presented to the Community Board or Council and agreed it should come to the Community Board as it is a community asset and it is proposed to be funded from the sale of 57 Fitzherbert Street.

Mayor Beijen raised that this has been put forth as a 'shovel-ready' project to the Provincial Growth Fund and should this be approved there may not be a need for this proposal to go ahead. The benefits to the community over the long-term should be considered.

*FCB NOTED:*

Action 275: Request Featherston Community Centre provides further details on the proposal for SWDC to take ownership of the building and carry out upgrades, FCB.

*FCB RESOLVED (FCB 2020/31) to receive the Chairperson Report.*

*(Moved Bleakley/Seconded Cr Emms)* Carried

## 11. **MEMBER REPORTS (INFORMATION)**

Ms Smith spoke to her member report and updated members on the proposal to have a Maori name for Featherston as Paetumokai and a pou (carving). Mrs Bleakley indicated her support for this and members suggested it be put forth to the Māori Standing Committee for consideration as a next step.

*FCB RESOLVED (FCB 2020/32) to receive the Member Report from Sophronia Smith.*

*(Moved Bleakley/Seconded Tahinurua)* Carried

*FCB NOTED:*

Action 276: Present the proposal to have a Māori name for Featherston as Paetumokai and a pou (carving) to the Māori Standing Committee, S Smith.

Ms Bleakley undertook to email Mr O'Leary regarding her request to add a poppy to the Birdwood Street sign.

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**12. CORRESPONDENCE**

There was no correspondence.

The meeting closed at 8.29pm.

**Confirmed as a true and correct record**

.....Chairperson

.....Date

**DISCLAIMER**

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# FEATHERSTON COMMUNITY BOARD

11 AUGUST 2020

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## AGENDA ITEM 8.1

### ACTION ITEMS REPORT

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#### **Purpose of Report**

To present the Community Board with updates on actions and resolutions.

#### **Recommendations**

Officers recommend that the Community Board:

1. *Receive the Action Items Report.*

#### **1. Executive Summary**

Action items from recent meetings are presented to the Community Board for information. The Chair may ask Council officers for comment and all members may ask Council officers for clarification and information through the Chair.

If the action has been completed between meetings it will be shown as 'actioned' for one meeting and then will be remain in a master register but no longer reported on.

#### **2. Appendices**

Appendix 1 - Action Items to 31 July 2020

Contact Officer: Steph Dorne, Committee Advisor

Reviewed By: Harry Wilson, Chief Executive

# **Appendix 1 – Action Items to 31 July 2020**

Ref #	Raised Date	Action Type	Responsible Manager	Assigned to	Action or Task details	Open	Notes
132	14-Mar-17	Action	FCB		Submit a list of approved road names to Council	Actioned	13/3/18: FCB to ask public for suggestions 11/5/18: Robyn to follow-up the process for nominating Maori road names with the Planning team and MSC chair. 20/11/18: Members agreed that a final attempt to get suitable names for new roads be sought from the public by a Facebook post, closing in time for consideration at the January 2019 meeting. 12/3/19: Members agreed to park this for attention by the new FCB. 4/6/19: Members agreed to keep parked as above. <b>30/6/20:</b> This action has been closed as the new Board supports road names being determined as new development areas arise to ensure the naming of a specific road has significance and linkages.
489	17-Jul-18	Action	FCB		Determine a mechanism for consulting with the community on renaming the Featherston Town Square	Parked	12/3/19: to discuss at next workshop. 16/7/19: To park for the new Community Board to progress. 30/6/20: Parked until officers have reported to Board on the history of the request and options for consulting with the community (refer to Action 273).
794	20-Nov-18	Action	FCB		Bring together all information on possible student representation, including seeking input from other community board chairs, Alan Maxwell and Kuranui College, and present findings to the Board	Actioned	12/3/19: Parked for new FCB to consider <b>30/6/20:</b> This action has been closed as the new Board is now considering a youth representative as part of Action 270.
506	16-Jul-19	Resolution	FCB		FCB RESOLVED (FCB 2019/53): 1. To receive the Chairpersons report. (Moved Ramsden/Seconded Shepherd) Carried 2. Recommend that the Featherston Community Board purchase street banners for the main street from the Beautification Fund. 3. Recommend the initial purchase of one set (15) of blue 'Featherston Welcomes You' generic street banners, design included, from the Beautification Fund, at a cost of \$1,170 + gst from OneSource. (Moved Bleakley/Seconded West) Carried 4. That the Featherston Community Board engage with local artists in a meaningful way for designs for seasonal banners to intermingle with the generic banners for Featherston main street and present for consideration. (Moved Ramsden/Seconded Bleakley) Carried	Actioned	30/07/19 - Commitment added to I&E. SM. 18/7/19: No. 3 - Complete - Order placed for 15 generic banners. 15/8/19: No. 4 – To be parked for consideration by the new Board in relation to Action 20. <b>30/6/20:</b> No 4 – This action has been closed as the Board suggested further discussions are needed for the FlagTrax system (refer Action 272).

Ref #	Raised Date	Action Type	Responsible Manager	Assigned to	Action or Task details	Status	Notes
83	25-Feb-20	Action	Euan		Investigate a solution for the "Welcome to Featherston" signs on State Highway 2 following notification that the location of these signs presents a risk to motorists	Open	Signs removed 16th/17th March due to unresolved safety concerns. Meeting onsite on 23rd March with SWDC/NZTA/FCB/Featherston Beautification Group to agree location, materials and design of supports for the signs. 30/6/20: Progress is being made on a licence to occupy the proposed location of the signs. 30/7/20: This is still with NZTA for a licence to occupy.
159	19-May-20	Resolution	Karen	Steph	FCB RESOLVED (FCB 2020/16): 1. To receive the Community Funding Arrangements Report. (Moved Smith/Seconded Bleakley) Carried 2. To agree to enter into a funding partnership agreement with Wairarapa Maths Association. (Moved Bleakley/Seconded Cr Vickery) Carried	Actioned	Added as commitment to I&E Statement and agreement fully signed
160	19-May-20	Resolution	Karen	Steph	FCB RESOLVED (FCB 2020/17): 1. To receive the Community Board Terms of Reference Report. (Moved Bleakley/Seconded Cr Vickery) Carried 2. To recommend to Council the adoption of the Community Board Terms of Reference. (Moved Bleakley/Seconded Cr Vickery) Carried	Actioned	Terms of Reference approved and available on SWDC website
163	19-May-20	Action	Karen	Steph	Officers to obtain a copy of a written proposal from the Featherston Community Centre on the proposed partnership with Council and provide advice on next steps once received.	Actioned	Proposal obtained by Paul Mason and presented to FCB meeting for discussion on 30 June 2020
164	19-May-20	Action	Claire Bleakley		Mrs Bleakley to work with Mélanie Barthe (Climate Change Advisor) to develop a report on recommendations that could be put forth to Council regarding the UN Sustainable Development Goals for consideration by the Community Board	Actioned	01/07/2020: Action closed at request of C Bleakley as this would be worked through directly with officers.
262	30-Jun-20	Resolution			FCB RESOLVED (FCB 2020/25): 1. To receive the Establishment of and Appointments to Committees Report. (Moved Cr Emms/Seconded Smith) Carried 2. To appoint Claire Bleakley to the Card Reserves Users Group (Moved Bleakley/Seconded Smith) Carried 3. To appoint Mark Shepherd to the Featherston Wastewater Treatment Community Liaison Group. (Moved Cr Emms/Seconded Smith) Carried	Actioned	09/07/2020: Representatives appointed passed onto Amenities Manager and Group Manager Partnerships and Operations who service the groups.
265	30-Jun-20	Resolution	Katrina	Charly	FCB RESOLVED (FCB 2020/28): 1. To receive the Income and Expenditure Statement for the period 1 July 2019 – 31 May 2020. (Moved Bleakley/Seconded Smith) Carried 2. To release the remaining \$79 commitment for the Poppy Places Project and the remaining \$82 commitment for the Wairarapa Moana Trails Trust back to the general fund. (Moved Bleakley/Seconded Tahinurua) Carried	Actioned	08/07/2020: Commitments released from I&E Statement

Ref #	Raised Date	Action Type	Responsible Manager	Assigned to	Action or Task details	Status	Notes
266	30-Jun-20	Resolution	Katrina	Charly	FCB RESOLVED (FCB 2020/29): 1. To receive the Applications for Financial Assistance Report. (Moved Cr Emms/Seconded Tahinurua) Carried 2. To grant Featherston Menz Shed funds of \$117 to cover a three-month subscription to Skinny for wireless broadband and defer a decision on funding the remaining 9 months pending the outcome of an investigation to make Wi-Fi available to Featherston. (Moved Smith/Seconded Bleakley) Carried	Open	09/07/2020: Commitment added to I&E Statement. Action remains open pending outcome of investigation to make Wi-Fi available.
267	30-Jun-20	Resolution			FCB RESOLVED (FCB 2020/30): 1. To receive the Community Board Terms of Reference Report. (Moved Smith/Seconded Tahinurua) Carried 2. To approve in retrospect the following addition to section 9.1.1 Membership of the Community Board Terms of Reference: One youth representative may be appointed by the Community Board in an advocacy role with non-voting rights. (Moved Smith/Seconded Bleakley) Carried	Actioned	Terms of Reference approved and available on SWDC website
270	30-Jun-20	Action	FCB		To discuss options for a youth representative and WREMO civil defence liaison so that appointments can be made at a future meeting.	Open	09/07/2020: FCB to discuss in workshop Workshop held 15 July
271	30-Jun-20	Action	Amy / Karen		Officers to report to the Board on the history of the request to consult with the community on renaming the Featherston Town Square and present options for undertaking community consultation	Actioned	Reported to Board on 11 August
272	30-Jun-20	Action	FCB		Hold a workshop to brainstorm options for the Featherston FlagTrax system	Open	Workshop held 15 July
273	30-Jun-20	Action	Euan / Amy		Request officers release communications to provide the community with an update on progress with the Welcome to Featherston signs	Open	
274	30-Jun-20	Action	Euan		Investigate making free Wi-Fi available to Featherston	Open	
275	30-Jun-20	Action	FCB		Request Featherston Community Centre provides further details on the proposal for SWDC to take ownership of the building and carry out upgrades	Open	09/07/2020: FCB to discuss in workshop before further details are requested Workshop held 15 July
276	30-Jun-20	Action	FCB	S Smith	Present the proposal to have a Māori name for Featherston as Paetumokai and a pou (carving) to the Māori Standing Committee	Open	

# FEATHERSTON COMMUNITY BOARD

11 AUGUST 2020

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## AGENDA ITEM 8.2

### INCOME AND EXPENDITURE REPORT

#### **Purpose of Report**

To present the Community Board with the most recent Income and Expenditure Statements.

#### **Recommendations**

Officers recommend that the Community Board:

1. *Receive the Income and Expenditure Statement for the period 1 July 2019 – 30 June 2020.*

#### **1. Executive Summary**

The Income and Expenditure Statement for 1 July 2019 – 31 June 2020 is attached in Appendix 1.

The Income and Expenditure Statement for 1 July 2018 – 30 June 2019 is attached in Appendix 2.

The Chair may ask Council officers for comment and all members may ask the Council officers for clarification and information through the Chair.

#### **Appendices**

Appendix 1 - Income and Expenditure Statement for 1 July 2019 – 30 June 2020

Appendix 2 - Income and Expenditure Statement for 1 July 2018 – 30 June 2019

Contact Officer: Charly Clarke, Senior Financial Accountant

Reviewed By: Katrina Neems, Chief Financial Officer

**Appendix 1 - Income and Expenditure  
Report for the period 1 July 2019 – 30  
June 2020**

<b>Featherston Community Board</b>							
<b>Income &amp; Expenditure for the Period Ended 30 June 2020</b>							
<b>Income</b>							
		Annual Plan 2019/20 allocation					28,053.00
		<b>Total Income 2019/20</b>					<b>28,053.00</b>
<b>Expenditure</b>							
		Members' Salaries					12,327.46
		Mileage reimbursements					691.06
		<b>Total Personnel Costs</b>					<b>13,018.52</b>
<b>General Expenses</b>							
31/07/2019		Sundry expenses ex payroll	Featherston Organic Week				499.82
30/09/2019		Wairarapa Times	Advertising - Featherston Expo				296.00
5/11/2019		Office Max	Stationary				9.92
7/01/2020		Sundry expenses ex payroll					17.04
		<b>Total General Expenses</b>					<b>822.78</b>
<b>Grants</b>							
18/07/2019		Featherston Clothing Collective					418.70
1/07/2018		Hooper N	Painting workshop costs				500.00
3/07/2018		The Featherston	Donation to RSA				100.00
2/09/2019		Featherston Heritage Museum	Print brochures with new logo				500.00
2/09/2019		Pae Tu Mokai O Tauira	Assist with new signage				500.00
3/09/2019		Lamb-Peters Print	Wairarapa Moana Trails Group banner				418.00
11/12/2019		The Featherston	Assist with painting exterior of building				500.00
12/10/2019		Shepherd Traffic Mgmt Sol	Featherston Xmas Parade				695.00
3/05/2020		Life Education Trust	Financial assistance				500.00
23/03/2020		Featherston Lions	Dr Berry's Farewell				250.00
9/06/2020		Citizens Advice	Day to day running costs				350.00
30/06/2020		Wairarapa Mathematics Assoc.	Annual maths competition				300.00
		<b>Total Grants</b>					<b>5,031.70</b>
<b>Capital Expenditure</b>							
		<b>Total Capital Expenditure</b>					-
<b>Total Expenditure</b>							<b>18,873.00</b>
<b>Net Surplus/(Deficit) Year to Date</b>							<b>9,180.00</b>
<b>LESS: Committed Funds</b>							
	<b>Resolution date</b>			<b>Original commitment</b>	<b>Spent to date</b>		<b>Remaining commitment</b>
		Salaries to 30 June 2020*		16,266.00	12,327.46		3,938.54
		Mileage to 30 June 2020*		500.00	691.06		(191.06)
12/03/2019		Featherston Junior FC	Equipment & coaching in schools	500.00			500.00
25/02/2020		REAP (Fab Feathy)	Sights of Significance documentary	400.00			400.00
25/02/2020		Kuranui College	First aid, safety equipment	500.00			500.00
19/05/2020		South Wairarapa Neighbourhood Support	Promotional flag & collateral	200.00			200.00
30/06/2020		Featherston Menz Shed	3-month wireless broadband	117.00			117.00
		<b>Total Commitments</b>					<b>5,464.48</b>
<b>Current Year Surplus/(Deficit)</b>							<b>3,715.52</b>
<b>PLUS: Balance Carried forward from previous year</b>							<b>6,717.35</b>
<b>TOTAL FUNDS AVAILABLE</b>							<b>10,432.87</b>
* remaining budget for salaries & mileage does not carry over into subsequent financial years							

<b>Featherston Community Board</b>				
<b>Beautification Fund for the Period Ended 30 June 2020</b>				
<b>Income</b>				
		Annual Plan 2019/20 allocation		10,710.00
		<b>Total Income 2019/20</b>		<b>10,710.00</b>
<b>Expenditure</b>				
	9/08/2019	One Source	Street flags	1,186.00
		<b>Total Capital Expenditure - Beautification</b>		<b>1,186.00</b>
<b>Total Expenditure</b>				<b>1,186.00</b>
<b>Net Surplus/(Deficit) Year to Date</b>				<b>9,524.00</b>
<b>LESS: Committed Funds</b>				
	Resolution date		Original commitment	Spent to date
				Remaining commitment
		<b>Total Commitments</b>		-
<b>Current Year Surplus/(Deficit)</b>				<b>9,524.00</b>
<b>PLUS: Balance Carried forward from previous year</b>				<b>7,615.00</b>
<b>TOTAL FUNDS AVAILABLE</b>				<b>17,139.00</b>

**Appendix 2 - Income and Expenditure  
Report for the period 1 July 2018 – 30  
June 2019**

**Featherston Community Board**  
**Income & Expenditure For the Period Ended 30 JUNE 2019**

	<b>INCOME</b>	
	Balance 1 July 2018	7,546.59
	Annual Plan 2018/19	27,639.00
	<b>TOTAL INCOME</b>	<b>35,185.59</b>
	<b>EXPENDITURE</b>	
	Members salaries	15,948.84
	Mileage reimbursements	766.47
	<b>Total Personnel Costs</b>	<b>16,715.31</b>
23/08/2018	AP Local Governmen CBEC levy for 2018/19	216.66
29/08/2018	Refreshments for CD excercise	48.48
29/08/2018	Meet the candidates expenditure	31.25
30/06/2018	AP Walker - delivery of flyers for CD Exercise	21.74
25/09/2018	AP Printcraft Ramsden & West business cards	210.00
17/10/2018	Lime Path Garden of remembrance - Funded by Chor Farmer donation	205.53
24/10/2018	AP OfficeMax New Z Stationery and supplies	6.59
10/11/2018	Tree Top flower wreath - Lest We Forget	110.00
15/02/2019	AP NZ Community Bo CB conference 2019 M Shepherd	656.52
12/03/2019	AP Lamb-Peters Pri Meet the candidates flyers	190.00
13/12/2019	AP Traffic Managem Fsn Xmas parade L1 traffic mgmnt	1,662.49
31/10/2019	AP Lamb-Peters Pri Featherston Xmas Parade	75.00
13/04/2019	AP The Devon Hotel FSTN CB 19 Conference M Shepherd	400.60
5/06/2019	CB Conf exp M Shepherd	570.07
	<b>Total General Expenses</b>	<b>4,404.93</b>
1/07/2018	AP Traffic Safe Ne Fsn Xmas Parade 10/12/16 traffic managem	1,048.00
3/07/2018	AP Featherston Her FCB grant-towards hosting Chor Farmer	500.00
24/07/2018	AP Maths Wairarapa FCB grant costs for schools maths compet	300.00
31/07/2018	AP Featherston Ass FCB grant - Friday Club	500.00
22/11/2018	AP Cross Creek Rai FCB grant trailer to transport fell eng	1,000.00
0/01/1900	AP Featherston Fir FCB Grant 2018 outdoor summer events	500.00
4/12/2018	AP Featherston Com Financial assist mtc carpark to fix floo	500.00
12/12/2018	AP South Wairarapa St Johns grant - Sports Equipment for P	500.00
20/12/2018	GL corr FCB Grant to Fstn Info Ctre Operating exp	500.00
14/01/2019	AP Pae Tu Mokai O FCB grant for exp logo & kapa haka group	500.00
30/01/2019	AP C Athletics Fea FCB grant Childrens triathlon Feb 19	500.00
19/03/2019	Wairarapa Rape & Sexual Abuse Collective Inc	200.00
21/05/2019	FCB GL Corr C Gallaway develop/present artwork	500.00
14/05/2019	AP Featherston Dog Improvements to Dog Park	500.00
25/06/2019	Fstn Athletics refund grant 1/19	-500.00
18/06/2019	AP Maths Wairarapa Costs for running 'Matharapa'	300.00
	<b>Total Grants</b>	<b>7,348.00</b>
	<b>TOTAL EXPENDITURE</b>	<b>28,468.24</b>
	<b>ACTUAL NET SURPLUS/(DEFICIT) YEAR TO DATE</b>	<b>6,717.35</b>
	<b>LESS: COMMITMENTS</b>	
	Salaries to 30 June 2019	236.16
	Mileage to 30 June 2019	-266.47
13/03/2018	Poppy Places Project	79.00
12/03/2019	Featherston Junior Football Club - equipmt & coaching in fstn schools	500.00
23/04/2019	Featherston Expo for advertising	296.00
23/04/2019	Organic Week Group - payable on receipts	500.00
23/04/2019	Narida Hooper - Rangatahi Painting workshop w. Joe Mcmenamin - Pay on receipts	500.00
4/06/2019	RSA - proposed cost of purchasing a wreath up to \$100	100.00
16/07/2019	Featherston Cloth Collective - crocheted Christmas tree	500.00
	<b>Total Commitments</b>	<b>2,444.69</b>
	<b>BALANCE TO CARRY FORWARD</b>	<b>4,272.66</b>

<b>Featherston Community Board</b>		
<b>Beautification fund For the Period Ended 30 JUNE 2019</b>		
	Balance 1 July 2018	49,980.00
	Annual Plan 2018/19	10,710.00
	<b>TOTAL INCOME</b>	<b>60,690.00</b>
25/10/2018	AP Featherston Cam Fsn camp sculpture grant(roll over from	45,000.00
14/12/2018	AP Souness Develop Ref P O 34065 Flagtrax, bracket, dia pole	6,125.00
21/05/2019	FCB GL Corr OneSource Limit flag prep 30/11/18	195.00
21/05/2019	FCB GL Corr OneSource Xmas flags 20/12/18	1,555.00
21/05/2019	FCB GL Corr C Gallaway develop/present artwork 14/02/19	200.00
	<b>Total Beautification</b>	<b>53,075.00</b>
	<b>TOTAL EXPENDITURE</b>	<b>53,075.00</b>
	<b>ACTUAL NET SURPLUS/(DEFICIT) YEAR TO DATE</b>	<b>7,615.00</b>
	<u>LESS: COMMITMENTS</u>	
16/07/2019	One set of 15 "Featherston Welcomes You" street Banners - OneSource	1,170.00
	<b>Total Commitments</b>	<b>1,170.00</b>
	<b>BALANCE TO CARRY FORWARD</b>	<b>6,445.00</b>

# FEATHERSTON COMMUNITY BOARD

11 AUGUST 2020

## AGENDA ITEM 8.3

### APPLICATIONS FOR FINANCIAL ASSISTANCE

#### **Purpose of Report**

To present the Community Board with applications received requesting financial assistance.

#### **Recommendations**

Officers recommend that the Community Board:

1. *Receive the Applications for Financial Assistance Report.*
2. *Consider the request from Pae tū Mōkai o Taurira for a six-month extension of the grant approved in September 2019 to assist with new signage for the new premises at the old Featherston Golf Course.*
3. *Consider the application from Featherston Organics for funding of \$500 to contribute towards the costs of “Organic Week” programme.*
4. *Consider the application from Wisdom and Wellbeing Group for funding of \$500 to contribute towards its operating costs.*
5. *Consider the application from Pae tū Mōkai o Taurira for funding of \$1000 to establish Native Tree and Plant Nursery.*
6. *Consider the application from Kidz Need Dadz Wellington for funding of \$500 for a Father’s Day Bowling Event.*

#### **1. Executive Summary**

The Community Board has delegated authority to make financial decisions within the confines of the allocated and available budget. Applications will be provided to members in confidence.

<b>Applicant</b>	<b>Amount Requested</b>
Featherston Organics	\$500
Wisdom and Wellbeing Group	\$500
Pae tū Mōkai o Taurira	\$1000
Kidz Need Dadz Wellington	\$500

## 2. Discussion

A grant application from Pae tū Mōkai o Taurira was considered on 27 August 2019 to assist with new signage for the new premises at the old Featherston Golf Course. The Board approved funds of \$500 with funds being paid directly after the meeting date.

The current criteria states that successful applicants are required to expend grants received within six months of payment being made. A request must be made, should an extension of time be needed.

On 15 July 2020, Pae tū Mōkai o Taurira advised that there have been delays in completing the project due to COVID-19 but that the sign is currently being printed. Pae tū Mōkai o Taurira has requested a six-month extension to complete the project, which includes erecting the sign once it is printed.

The Board is asked to consider approving this extension for the project to be completed.

## 3. Criteria

The criteria of the grant are:

To be eligible, applications must be from non-profit organisations that are benefiting the local Featherston community. All grants will be considered on a case by case basis and must list all funding raised at time of application. Grants are considered at every meeting throughout the year.

1. Applicants need not be incorporated bodies, but the Board must be satisfied that they are responsible organisations which will be fully accountable for any grants

they receive, have relevance to the Community and do not qualify for Creative Communities New Zealand funding.

2. Successful applicants are required to expend grants received within six months of payment being made. A request must be made, should an extension of time be needed.
3. An accountability in report form, together with evidence of the expenditure of a grant received (copies of invoices or receipts) is required within three months of a grant being expended.
4. All questions must be completed.
5. **The maximum grant will be \$500 unless special circumstances are considered to exist. (GST will be added to grants approved for GST registered applicants).**
6. Applications must reach the Council not less than ten days before the relevant Community Board is to consider an application.
7. Grant applications will be considered at every meeting.

#### 4. Accountability Reports

Applicant	Status of Accountability Forms for Previous Grants
Featherston Organics	No outstanding accountability forms
Wisdom and Wellbeing Group	No outstanding accountability forms
Pae tū Mōkai o Taurira	Outstanding accountability form for the project that a six-month extension is being sought for
Kidz Need Dadz Wellington	No outstanding accountability forms

Contact Officer: Steph Dorne, Committee Advisor

Reviewed By: Harry Wilson, Chief Executive

# FEATHERSTON COMMUNITY BOARD

11 AUGUST 2020

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## AGENDA ITEM 8.4

### FINANCIAL ASSISTANCE ACCOUNTABILITY REPORT

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#### **Purpose of Report**

To update the Featherston Community Board on the status of grants and provide a report back on accountability forms received from recipients.

#### **Recommendations**

Officers recommend that the Community Board:

1. *Receive the Financial Assistance Accountability Report.*

#### **1. Executive Summary**

The Featherston Community Board considers applications for financial assistance at their 6 weekly meetings.

All applicants that receive a grant are required to submit an accountability form within three months of the grant being expended and are reminded of this requirement if a return hasn't been lodged.

A summary of grants allocated and their status is provided in Appendix 1. All applicants that had a grant approved in 2019 or prior and haven't yet returned an accountability form have been contacted prior to this report being prepared.

Accountability forms that have been received are included in Appendix 2.

#### **2. Appendix**

Appendix 1 – Grants Summary

Appendix 2 – Accountability Forms

Contact Officer: Steph Dorne, Committee Advisor

Reviewed By: Harry Wilson, Chief Executive

# **Appendix 1 – Grants Summary**

Organisation Name	Brief Project Description	Amount Requested	Amount Allocated	Allocation Status	Date Approved	Accountability Form Received	Date Accountability Form Received	Project Status (accountability not returned) Complete (accountability returned)	Followed Up
Featherston Beautification Group	To assist with the costs associated with installing gabion planter boxes along Featherston Main Street, and once guidelines and processes have been established for accessing the Featherston beautification budget funds assess the application for possible further funding	\$1,000	\$500	Approved	13/03/2018	No		In Progress	15/07/20 - Emailed reminding of need to consult with new Board and intending to attend next FCB meeting in Sept 20 04/2/20 - Emailed advising of next FCB meeting date on 25 Feb to suggest using as opportunity to consult with new Board 2/9/19 - Extension request granted on proviso no work commences until contact has been made with the new Board to confirm. 26/7/19 - Further email sent to new contact. Email received from Julia Reed requesting an extension of 6mths as the project will still go ahead and will be discussed at their 19 Aug meeting. Extension request to go to the FCN meeting 17 Aug. 24/6/19 - email/letter sent to f/up
Pae tu Mokai o Tauria	To assist with start-up expenses including logo design and organising a community kapa haka group subject to provision of a society bank account number.	\$500	\$500	Approved	28/08/2018	Yes	24/06/2019	Complete	
Featherston First Fridays	To run a series of outdoor summer events.	\$500	\$500	Approved	20/11/2018	No		In Progress	24/06/2019 25/10/2019 15/01/2020 27/05/2020
Featherston Junior Football Club	\$500 to provide equipment and coaching to local Featherston schools.	\$500	\$500	Approved	12/03/2019	Yes	26/02/2020	Complete	
Cheryl Gallaway	\$200 for development and presentation of a public art work.	\$200	\$200	Approved	12/03/2019	Yes	1/09/2020	Complete	
Featherston Expo Grant	For advertising (payable on invoice) so an annual expo of Featherston clubs, businesses and other organisations can be provided free of charge.	\$841	\$296	Approved	23/04/2019	Yes	21/02/2020	Complete	
Featherston Dog Park Users Group	To assist with the cost of one shelter for the Featherston Dog Park.	\$1,498	\$500	Approved	23/04/2019	Yes	21/02/2020	Complete	

Organisation Name	Brief Project Description	Amount Requested	Amount Allocated	Allocation Status	Date Approved	Accountability Form Received	Date Accountability Form Received	Project Status (accountability not returned) Complete (accountability returned)	Followed Up
Narida Hooper	To help fund the cost of a painting workshop with artist Joe Mcmenamin for ten South Wairarapa rangatahi (youth) (payable on receipts)	\$500	\$500	Approved	23/04/2019	Yes	31/07/2019	Complete	
Wairarapa Maths Association	\$300 to help with the costs associated with the annual 'Matharapa' competitions.	\$300	\$300	Approved	4/06/2019	Yes	10/10/2019	Complete	
Featherston Cloth Collective	To fund the creation of a crochet Christmas tree in the Town Square	\$500	\$500	Approved	16/07/2019	Yes	14/01/2020	Complete	
Featherston Heritage Complex Society	To commission a new logo and to produce new brochures and business cards for the Society	\$1,942	\$500	Approved	27/08/2019	Yes	1/04/2020	Complete	
Wairarapa Moana Trails Trust	To assist with the funding of a promotional banner and printed flyers to promote the Wairarapa Moana Trail project (a multi purpose trail linking Featherston to the Wairarapa Moana)	\$500	\$500	Approved	27/08/2019	Yes	16/03/2020	Complete	
Pae tu Mokai o Tauria	To assist with new signage for the new premises	\$500	\$500	Approved	27/08/2019	No		In Progress	Followed up 15/07/20 and project not yet completed. Request being made to the Board for a 6-month extension
Wairarapa Citizens Advice Bureau	To assist with the general running and operational costs for the Bureau	\$350	\$350	Approved	19/05/2020	Yes	9/07/2020	Complete	
Featherston RSA	To assist with the cost of painting the exterior of the RSA over the summer	\$500	\$500	Approved	3/12/2019	No	20/07/2020	Complete	
Life Education Trust	To assist with the general costs of running the Life Education programme	\$500	\$500	Approved	25/02/2020	No		In Progress	Follow up next round
South Wairarapa Neighbourhood Support	To assist with costs of funding a new promotional flag and collateral	\$200	\$200	Approved	19/05/2020	No		In Progress	Follow up next round

Organisation Name	Brief Project Description	Amount Requested	Amount Allocated	Allocation Status	Date Approved	Accountability Form Received	Date Accountability Form Received	Project Status In progress (accountability not returned) Complete (accountability returned)	Followed Up
Featherston Community Centre	To assists with the costs of its carpark development project	\$1,500		Deferred				In Progress	Deferred on 19/05/2020 pending Council consideration of proposed partnership with Featherston Community Centre
REAP Wairarapa (Fab Feathy)	To fund Paascalino Luyten to create a 5-minute documentary about sites of significance in Paetumokai Featherston	\$463	\$400	Approved	25/02/2020	No		In Progress	Follow up next round
Kuranui College	To assist with costs of first aid, safety and equipment balls and bags to help keep the cost of participation in sport to students down	\$500	\$500	Approved	25/02/2020	Yes	21/07/2020	Complete	
Featherston Menz Shed Inc	To cover a 12-month subscription to Skinny for wireless broadband	\$468		Approved / deferred	30/06/2020	No		In Progress	Follow up next round Decision on remaining 9 months deferred pending Council investigation of making Wi-Fi available to Featherston

## **Appendix 2 – Accountability Forms**

# Funding Accountability Form

## FEATHERSTON COMMUNITY BOARD

All recipients of funds from the Featherston Community Board (FCB) must complete this form within three months of their project being completed.

If you do not complete and return this form you will not be eligible for future funding through the Featherston Community Board.

Please return the completed form to –

**South Wairarapa District Council  
Suzanne Clark  
PO Box 6  
Martinborough 5741**

1. Funding for: Seed funding
2. Name of applicant: Pae tu Mokai o Tauria
3. Location of project / funding: Featherston
4. Date of project / funding: August 2018
5. Amount received from the FCB: \$500.00

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**6. Please give details of how the money was spent. Your contribution to the project and the FCB funding you received must be accounted for.**

Payment for 2 x pop up banners - \$596  
FCB - \$500 (with thanks)  
PtMoT contributions \$96

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**7. Please provide details about the project or activities that were supported by the FCB grant. Explain what was successful, and what didn't work so well.**

The pop-up banners are extremely durable and exhibit a professional image for PtMoT which will last for many years. The banners deliver our main message and goals. PtMoT is thankful for the financial assistance from our local Community Board, we enjoy a close association with the FCB and other Featherston based community groups.

**8. Give a brief description of the highlights of your project, including the number of participants.**

As seed funding we didn't specify an actual project but feel the money was used on something meaningful, delivering a message that will serve our group for many years and feel the wider community will benefit.

**9. How did your project benefit your community?**

The banners have benefited the community in that they have given our group an identity that show cases our logo and is easily recognisable. The banners featured at the Featherston Organic week, during which time it was included in a photo for an article in the Times Age. We have one in the Heritage Museum exhibition and plan to use one at the Featherston expo in Sept.

**10. What, if any, are the next steps (for your project, for you and/or for the people involved)? Will your organisation continue to require funding?**

Next step for PtMoT is signage out at our new centre Te Whare Whakapapararanga (old Golf course building)

**11. This report was completed by:**

Name: Karen Mikaera

Address: 16 Bell Street  
Featherston 5710

Date: 5 August 2019

Phone: 0275906533

Email: Pae.tu.mokai.o.tauria@gmail.com



FEATHERSTON  
COMMUNITY BOARD  
*Kia Reretahi Tātau*

## Funding Accountability Form

All recipients of funds from the Featherston Community Board (FCB) must complete this form within three months of their project being completed.

If you do not complete and return this form you will not be eligible for future funding through the Featherston Community Board.

Please return the completed form to –

**Steph Dorne**  
**Committee Advisor**  
**South Wairarapa District Council**  
**PO Box 6**  
**Martinborough 5741**  
**Steph.Dorne@SWDC.govt.nz**

1. Funding for:	FEATHERSTON JUNIOR FOOTBALL CLUB INC
2. Name of applicant:	NIM GREWAL
3. Location of project/funding:	FEATHERSTON LOCAL SCHOOLS
4. Date of project/funding:	11 <sup>th</sup> AUGUST, 2019
5. Amount received from the FCB:	\$ 500. —

6. Please give details of how the money was spent. Your contribution to the project and the FCB funding you received must be accounted for.

Football equipment + shipping	FCB	\$ 500. —
	OUR CONTRIBUTION	\$ 755. —
		\$
		\$ 1,255. —

7. Please provide details about the project or activities that were supported by the FCB grant. Explain what was successful, and what didn't work so well.

The project was Football for Featherston.  
 In Phase 1 we aimed to equip the local schools with the basic equipment required to support football being taught to kids.  
 It all worked out perfectly.

8. Give a brief description of the highlights of your project, including the number of participants.

The clear high light was the look on the faces of the kids, parents, and teachers when we delivered the equipment.  
 We have benefited over 1000 local school kids, and five schools with our initiative.

9. How did your project benefit your community?

Giving the schools access to equipment and training for them to be able to offer additional sports to the pupils, at no cost.

10. What, if any, are the next steps (for your project, for you and/or for the people involved)? Will your organisation continue to require funding?

Phase 2 will involve setting up football pitches and supplying each school with goals (football ones for kids up to the age of 8) to allow for additional training and sports activities to take place.

11. This report was completed by:

Name:

NIM GREWAL

Address:

8 HART STREET,  
FEATHERSTON,  
ST10

Date:

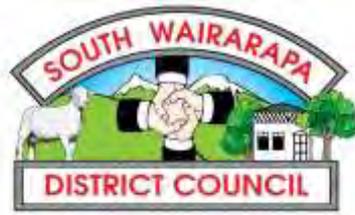
25<sup>th</sup> FEBRUARY, 2020

Phone:

022 0700 200

Email:

featherstonjuniorfootball@gmail.com



# Funding Accountability Form

## FEATHERSTON COMMUNITY BOARD

All recipients of funds from the Featherston Community Board (FCB) must complete this form within three months of their project being completed.

If you do not complete and return this form you will not be eligible for future funding through the Featherston Community Board.

Please return the completed form to –

**South Wairarapa District Council**  
**Suzanne Clark**  
**PO Box 6**  
**Martinborough 5741**

<b>1. Funding for:</b>	Public Art and Participation
<b>2. Name of applicant:</b>	Cheryl Gallaway
<b>3. Location of project/funding:</b>	Featherston Town Square (The Squirrel)
<b>4. Date of project/funding:</b>	28/2/2019–1/6/2020
<b>5. Amount received from the FCB:</b>	\$ 200.00

**6. Please give details of how the money was spent. Your contribution to the project and the FCB funding you received must be accounted for.**

FCB contributed a total of \$200 towards the total project cost of \$845.00. My contribution to the project was as an artist and project manager.	Artists Koha	\$ 300.00
	Materials	\$ 135.00
	Production	\$ 410.00
	Total	\$ 845.00

**7. Please provide details about the project or activities that were supported by the FCB grant. Explain what was successful, and what didn't work so well.**

This grant supported a collaboration between three Featherston artists, as well as the production a public lettering art work (shadow poem) as an outcome of this collaboration.

The grant enabled the artists to share the project outcome and ideas with schools, by way of a poetry and art workshop at the Featherston Art Gallery, The Miracle Room.

**8. Give a brief description of the highlights of your project, including the number of participants.**

This project fostered connections between artists and the community, it also partnered with existing public platforms to reach a wider public, such as Booktown and Te Wiki Te Reo.

We published the projects progress online from beginning to end, engaging with an online audience.

We also completed the project by hosting a "word play" poetry and art workshop at Featherstons Art Gallery The Miracle Room, for 45 school pupils, where students were invited to explore the poem and ideas. This workshop took place during Te Wiki Te Reo 2019.

The installation was ready in time for Booktown 2019 and we hope that it will also be included in the program for Booktown 2020.

**9. How did your project benefit your community?**

This project benefits the community by supporting artists and giving them the materials and platform to make new work. The outcome is a new space and place for the community to visit, the installation aims to create an awareness of our place and role in the environment, by exploring ideas around the interplay between artificial and natural environment.

For example the sun plays a crucial role in the project, as does the worm in the poem.

**10. What, if any, are the next steps (for your project, for you and/or for the people involved)? Will your organisation continue to require funding?**

Now that the installation and workshops are complete, the next steps for the project are to record the movements of the shadow poem over the summer months, possibly exhibit this outcome at the The Miracle Room during a summer residency there. We also aim to have the poem publicised over the summer. We are looking to Booktown to help us with this.

This project will not require additional funding.

**11. This report was completed by:**

Name: Cheryl Gallaway

Address: 94 Revans Street, Festerston, 5710

Date: 16/9/2019

Phone: 027 540 6888

Email: cheryl.gallaway@gmail.com



**FEATHERSTON  
COMMUNITY BOARD**  
*Kia Reretahi Tātau*

## Funding Accountability Form

All recipients of funds from the Featherston Community Board (FCB) must complete this form within three months of their project being completed.

If you do not complete and return this form you will not be eligible for future funding through the Featherston Community Board.

Please return the completed form to –

**Steph Dorne**  
**Committee Advisor**  
**South Wairarapa District Council**  
**PO Box 6**  
**Martinborough 5741**  
**Steph.Dorne@SWDC.govt.nz**

1. Funding for:	Featherston Expo
2. Name of applicant:	Indigo Freya
3. Location of project/funding:	ANZAC Hall, Featherston
4. Date of project/funding:	September 2019 (29 <sup>th</sup> )
5. Amount received from the FCB:	\$ 296 + GST

6. Please give details of how the money was spent. Your contribution to the project and the FCB funding you received must be accounted for.

Wairarapa Times Age advertising	\$296.00
	\$
	\$
	\$

7. Please provide details about the project or activities that were supported by the FCB grant. Explain what was successful, and what didn't work so well.

Advertising for the Expo

8. Give a brief description of the highlights of your project, including the number of participants.

We had almost 80 stall-holders/displays. All are Featherston organisations, businesses, groups or charities. We ~~held~~ had a very successful afternoon.

9. How did your project benefit your community?

It is a "one place to see it all" for Featherston and all the businesses/activities/groups to be found here.

10. What, if any, are the next steps (for your project, for you and/or for the people involved)?  
Will your organisation continue to require funding?

The next steps are to begin planning for 2020 Expo

11. This report was completed by:

Name:

Indigo Freya

Address:

10 White G  
Feetwester

Date:

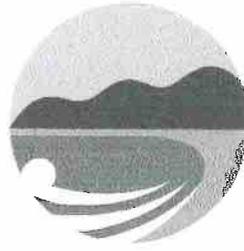
19.2.20

Phone:

022 5497690

Email:

feetwesterexpo@gmail.com



**FEATHERSTON  
COMMUNITY BOARD**  
*Kia Reretahi Tātau*

## Funding Accountability Form

All recipients of funds from the Featherston Community Board (FCB) must complete this form within three months of their project being completed.

If you do not complete and return this form you will not be eligible for future funding through the Featherston Community Board.

Please return the completed form to –

**Steph Dorne**  
**Committee Advisor**  
**South Wairarapa District Council**  
**PO Box 6**  
**Martinborough 5741**  
**Steph.Dorne@SWDC.govt.nz**

1. Funding for:	Featherston Dog Park Group (FDPG)
2. Name of applicant:	Indigo Freya
3. Location of project/funding:	Featherston Dog Park, Johnson St.
4. Date of project/funding:	20.6.19
5. Amount received from the FCB:	\$ 500.00



**FEATHERSTON  
COMMUNITY BOARD**  
*Kia Reretahi Tātau*

## Funding Accountability Form

All recipients of funds from the Featherston Community Board (FCB) must complete this form within three months of their project being completed.

If you do not complete and return this form you will not be eligible for future funding through the Featherston Community Board.

Please return the completed form to –

**Steph Dorne**  
**Committee Advisor**  
**South Wairarapa District Council**  
**PO Box 6**  
**Martinborough 5741**  
**[Steph.Dorne@SWDC.govt.nz](mailto:Steph.Dorne@SWDC.govt.nz)**

1. Funding for:	Featherston Dog Park Group (FDPG)
2. Name of applicant:	Indigo Freya
3. Location of project/funding:	Featherston Dog Park, Johnson St.
4. Date of project/funding:	20.6.19
5. Amount received from the FCB:	\$ 500.00

6. Please give details of how the money was spent. Your contribution to the project and the FCB funding you received must be accounted for.

one shelter built and put in place at dog park	\$ 379.40
	\$
	\$
	\$

7. Please provide details about the project or activities that were supported by the FCB grant. Explain what was successful, and what didn't work so well.

A wooden weather shelter. 3 sided, with roof. To offer shelter from wind/rain and heat. Dog owners have been very appreciative.  
We have one more shelter to build, which we will put the remaining \$120.60 towards.

8. Give a brief description of the highlights of your project, including the number of participants.

The positive response.  
The donation of time and some of the resources by the builder.  
The excellent look of the shelter.

9. How did your project benefit your community?

Dog owners have shelter for any weather as well as a sheltered place to sit.

10. What, if any, are the next steps (for your project, for you and/or for the people involved)?  
Will your organisation continue to require funding?

We have \$ 120.60 left to go towards the second shelter.  
We are in process with the same builder to ensure consistency of design.

11. This report was completed by:

Name: Indigo Freya and Heather Murphy (treasurer)

Address: 10 Wattle St  
Featherston

Date: 19.2.20

Phone: 022 549 7690

Email: dogparkg@gmail.com



# Funding Accountability Form

## FEATHERSTON COMMUNITY BOARD

All recipients of funds from the Featherston Community Board (FCB) must complete this form within three months of their project being completed.

If you do not complete and return this form you will not be eligible for future funding through the Featherston Community Board.

Please return the completed form to –

**South Wairarapa District Council**  
**Suzanne Clark**  
**PO Box 6**  
**Martinborough 5741**

<b>1. Funding for:</b>	
<b>2. Name of applicant:</b>	
<b>3. Location of project/funding:</b>	He Putiputi, 33 Jellicoe Street, Martinborough
<b>4. Date of project/funding:</b>	8 <sup>th</sup> July 2019
<b>5. Amount received from the FCB:</b>	\$ 500 (on receipt of invoices)

**6. Please give details of how the money was spent. Your contribution to the project and the FCB funding you received must be accounted for.**

cost of Joe Mcmenamin and all equipment	\$1000.
cost of transport and attendance of Alan Maxwell	\$220.
cost of venue for day	\$150.
Cost of morning tea and lunch supplied by Neighbourhood Cafe	\$400.

FCB funding is to assist in covering the above costs.

**7. Please provide details about the project or activities that were supported by the FCB grant. Explain what was successful, and what didn't work so well.**

The project was an artwork shop that I hosted at my premise in Martinborough. I worked with Alan Maxwell of Wairarapa Whānau Trust and Joe Mcmenamin of Fielding. Alan recruited students from Kuranui College to attend the workshop. The funding (to be) received from FCB will be used to support the costs of running the day. There were many successful points during the day, from starting the day at Wairio Restoration Project in Kahutara to gather inspiration of native birds to 11 pieces of completed art work. A variable that impacted on the day was, confirmed students being sick on the day, which was unfortunate, we were then over catered. However, the students that did attend accomplished 2 completed boards of art.

**8. Give a brief description of the highlights of your project, including the number of participants.**

We visited the Wairio Restoration Project (8.15am), had a morning walk and talked about the restoration work in progress. We stopped to observe a meditation practice called mahi ngao. We then returned to the studio where hot food was waiting for us (supplied by NHD café). Joe projected a collection of his work and projects he has worked on for the students to get an idea of what they will achieve in the day. I was hoping for 10 students, but due to sickness only 4 attended the workshop. Fortunately, Alan completed an amazing painting of a wax eye and my daughter (Ceilidh) who called in also finished a piece of art do give us in total 11 completed boards.

---

**9. How did your project benefit your community?**

An artwork shop for youth doesn't happen often if ever in the Wairarapa and projects like this cant happen without the support of people in the community. Bringing our rangatahi in to experience an artwork shop in an environment that is not a classroom. I think gives a different result. I certainly thought the energy in the room was great. I was particuarly aware of silence in the room, our students were engaged and focused. We stopped for lunch and all sat together round one table and shared food and chattered. For the community this builds a place of belonging. I think it shows kindness, shows our young people role modeling and support. Plus, we were so lucky to get Joe Mcmenamin he was a secodary school teacher and now full time artist. I would like to involve Joe in my next project.

**10. What, if any, are the next steps (for your project, for you and/or for the people involved)? Will your organisation continue to require funding?**

Next steps are to have the boards photographed, edited and be printed on to card to create greeting cards to be sold as a set. This will cost a further \$900 which I am seeking funds for. Leigh Hay of GCB has also requested that the art work is part of an exhibition in Greytown later this year. I would like to run another workshop building on this one, for myself I am motivated to keep building on this. I have created connections with in the community and support from the SW community boards and MSC. I have contacted Simon Fuller, principal to Kuranui and am looking to work with him on a future project.

**11. This report was completed by:**

Name:

Narida Hooper

Address:

33 Jellicoe Street, Martinborough

Date:

20 July 2019

Phone:

021314180

Email:

narida@heputiputi.co.nz



ART WORKSHOP

with joe  
mcmenamin

inspirations from the ngahere

Date: Monday 8th July 2019

Venue: He Putiputi Studio, 33 Jellicoe St, Martinborough

## itinerary

Featherston pick up 7am @ bus stop, near skate park, Fitzherbert St  
Greytown pick up 7.15am @ Kuranui College, gates on Bidwill's Cutting Rd  
Martinborough pick up 7.30am @ He Putiputi Studio, 33 Jellicoe St

- DEPART HE PUTIPUTI STUDIO 7.45AM ARRIVE WAIRIO RESTORATION PROJECT (94 PARERA RD, KAHUTARA) 8.15AM.
- OBSERVE THE NGAHERE, GATHER INSPIRATION FOR ARTWORK
- BACK TO STUDIO TO BEGIN WORKSHOP AT 8.45AM, UNDER THE GUIDANCE OF JOE MCMENAMIN
- RANGATAHI WILL COMPLETE AN ORIGINAL PIECE OF ART BY THE END OF THE WORKSHOP, ADDING SOME WORDS OF INSPIRATION.
- PAINTING ONTO PLYWOOD BOARDS, EACH ARTWORK WILL BE PHOTOGRAPHED TO LATER BE PRINTED TO CARD TO CREATE A DECK OF 10 MINDFULNESS CARDS.
- WORKSHOP FINISHES AT 3.15PM, BUS DEPARTS 3.30PM FOR GREYTOWN THEN FEATHERSTON
- ALL EQUIPMENT IS PROVIDED.
- ALL FOOD AND REFRESHMENTS WILL BE PROVIDED, THANKS TO OUR LOCAL "NEIGHBORHOOD CAFE" IN MARTINBOROUGH.

CONTACTS FOR THE DAY: NARIDA HOOPER 021314180 OR ALAN MAXWELL 0278092615

NGA MIHI NUI TO OUR SOUTH WAIRARAPA COMMUNITY BOARDS, MSC AND TPK FOR SUPPORTING THE FIRST OF MANY INITIATIVES.











FLY HIGH

GROW THROUGH WHAT  
YOU GO THROUGH

Dont Worry  
Be Happy

*without your love  
i would be lost*

*Kuia t'e taitea  
kōhūa te ranguira*

*Ruia tē taitea  
kōhia te rangura*



Dont Worry  
Be Happy







# Funding Accountability Form

## FEATHERSTON COMMUNITY BOARD

All recipients of funds from the Featherston Community Board (FCB) must complete this form within three months of their project being completed.

If you do not complete and return this form you will not be eligible for future funding through the Featherston Community Board.

Please return the completed form to –

**South Wairarapa District Council**  
**Suzanne Clark**  
**PO Box 6**  
**Martinborough 5741**

1. Funding for:	Wairarapa Maths Assoc <sup>n</sup>
2. Name of applicant:	Mike van Wierksom
3. Location of project/funding:	Wai Coll HALL
4. Date of project/funding:	August 2019
5. Amount received from the FCB:	\$ 300 =

6. Please give details of how the money was spent. Your contribution to the project and the FCB funding you received must be accounted for.

	\$
<i>cf attached invoices</i>	\$
	\$
	\$

7. Please provide details about the project or activities that were supported by the FCB grant. Explain what was successful, and what didn't work so well.

*cf enclosed letter.*

8. Give a brief description of the highlights of your project, including the number of participants.

*cf. 7.*

9. How did your project benefit your community?

*Educational fun.*

10. What, if any, are the next steps (for your project, for you and/or for the people involved)? Will your organisation continue to require funding?

I write annually,

It would be great to set up an MOU so that we can all avoid this paper war !!

11. This report was completed by:

Name:

MIKE van WERKOM

Address:

19 Bell St  
Featherston

Date:

07/10/19

Phone:

(06) 308-9808

027 7731 776

Email:

carol.mike@xtva.co.nz



# MATHARAPA 2019



Wairarapa College was the venue, once again, for the 2019 Wairarapa Mathematics competitions. The spacious hall has proven to be a fantastic venue with plenty of room for the competitors and spectators alike. As with last year the extended programme gave more time for the competitors on each section. Setting up was completed late on Tuesday evening and the competitions began the next morning.

A smaller-than-usual contingent of Year 5/6 North teams arrived at 9.00am on Wednesday August 14<sup>th</sup> to kick off our two days of competitions. Just fourteen teams this year vying for the ultimate prize with Lakeview School coming out on top. Runners-up were Opaki School's Mathsmagicians with a St Patrick's 2 team filling 3<sup>rd</sup> place.

At 11.30am it was the turn of the Year 9's [27 teams from 7 colleges] – Rathkeale College Keale Ladz took out the honours with Kuranui College 2 2<sup>nd</sup> and Solway College 1 in 3<sup>rd</sup> place. At 1.30pm it was the turn of the Year 10's – 33 teams enjoyed an hour and a half of challenges with Rathkeale College Floorboards placing 1<sup>st</sup> and Rathkeale Cubed 3<sup>rd</sup> while Kuranui College 2 gained 2<sup>nd</sup> place. So 74 teams, over 220 students went through on the Wednesday session - it was a great start to National Mathematics Week.

Thursday morning saw the first of three sessions kick off with Years 5&6 South pupils being challenged to basic arithmetic, mental calculations and puzzles.

From a pool of 17 teams the winners in Yr 5/6 South were:- 1<sup>st</sup> and 2<sup>nd</sup> to St Mary's 3.14159 and Einsteins respectively with 3<sup>rd</sup> place going to Martinborough School 1. Another 25 teams from 17 schools took their seats at 11.30am for the Year 7 competition where more frantic equation solving, geometry and brainstorming ensued. The winners were:- 1<sup>st</sup> Martinborough School 2 with Carterton School 2<sup>nd</sup> and Masterton Intermediate School Mathematicians 3<sup>rd</sup>.

Year 8 pupils rounded off a busy day with their round of questions starting at 1.30pm – individual computations, team "runner" maths questions and spatial challenges kept them very engrossed for their competition. From a group of 29 teams representing 17 schools the winners were:- 1<sup>st</sup> (A fraction ahead) and 2<sup>nd</sup> (Pi Thons) both from Masterton Intermediate School and 3<sup>rd</sup> were Gladstone School Octagons.



In all approx. 435 students from every corner of our region came and enjoyed competing against their peers – what a success !!

Prizes ranging from wooden Soma cubes to Casio graphical calculators were awarded.

Refreshments in the form of a drink of Vitafresh and a biscuit are supplied at the end of competition while the final results are being computed.

Whilst the winners and place-getters are recorded here the real emphasis is on participation and every competitor goes home with a certificate acknowledging that they have represented their school. Every student also receives a bag of goodies by which to remember the day.

Our thanks go to the participating schools for releasing staff to accompany the students. Thank you to any parents who were given a job and did it willingly. Thanks also to the senior students who gave freely of their time to act as markers.

Each participating school pays a small annual subscription but the bulk of the running costs and prizes are only able to be purchased with the generous assistance of the following contributors.

Our sincerest thanks go to the following sponsors, without whom this competition could not be run so generously and successfully:



# THANK YOU



Featherston, Greytown, Martinborough, Carterton, Holdsworth, Pahiatua  
and Masterton Host Waipoua Lions Clubs  
Featherston and Greytown Lioness Clubs  
South Wairarapa and Carterton Rotary Clubs  
Featherston, Greytown and Martinborough Community Boards  
The Masterton & Carterton District Councils  
The Westpac, BNZ & ANZ Banks  
Masterton Trust Lands Trust, The Wairarapa Building Society  
The Trust House Foundation, ONE Foundation,  
The Lion Foundation and The Trillian Trust  
The NZ Association of Mathematics Teachers via the MoE  
Mr Derek Smith of Graphic Technologies & Monaco Corporation  
Hansell's (NZ) Ltd, Lamb-Peters Print & Dandi Candy





**FEATHERSTON  
COMMUNITY BOARD**  
*Kia Reretahi Tātau*

## Funding Accountability Form

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Please return the completed form to –

**Steph Dorne**  
Committee Advisor  
South Wairarapa District Council  
PO Box 6  
Martinborough 5741  
[Steph.Dorne@SWDC.govt.nz](mailto:Steph.Dorne@SWDC.govt.nz)

1. Funding for:	Crocheted Christmas tree installed in Featherston Squirle
2. Name of applicant:	Sara Unuski, WORN-Featherston Cloth Collective
3. Location of project/funding:	The Squirle, Featherston
4. Date of project/funding:	December 2019
5. Amount received from the FCB:	\$500 —

6. Please give details of how the money was spent. Your contribution to the project and the FCB funding you received must be accounted for.

	Wool	\$ 136.38
	Tree structure	\$ 252.32
	Sign	\$ 30.00
See detailed breakdown on accompanying sheet.		\$ 418.70
	Returned to SWDC	\$ 81.30

7. Please provide details about the project or activities that were supported by the FCB grant. Explain what was successful, and what didn't work so well.

Project: 2.5m tall Christmas tree covered with crocheted squares, installed in the Featherston Squirrels. All went well - amazingly, no problems with severe wind and rain. Structure was stable + acrylic wool looks as new.

8. Give a brief description of the highlights of your project, including the number of participants.

Great write-up from Times-Age Midweek. Lots of favourable comments on Facebook + in person. Fun to do. The group had six members and help from others too. See detailed breakdown on accompanying sheet.

9. How did your project benefit your community?

Raised a lot of smiles from passers-by. Provided a Christmassy focal point for the town.

10. What, if any, are the next steps (for your project, for you and/or for the people involved)?  
Will your organisation continue to require funding?

Tree is in perfect condition and will be stored (dismantled!). Maybe next year?  
WORN has not devised any new projects yet that will need funding. We continue to work with donated fabric. We very much appreciate the SWDC's support and hope we can turn to them again if needed.

11. This report was completed by:

Name:

Sara Uruski

Address:

Ty Cerrig  
3390 Western Lake Road  
RD3 Featherston  
5773

Date:

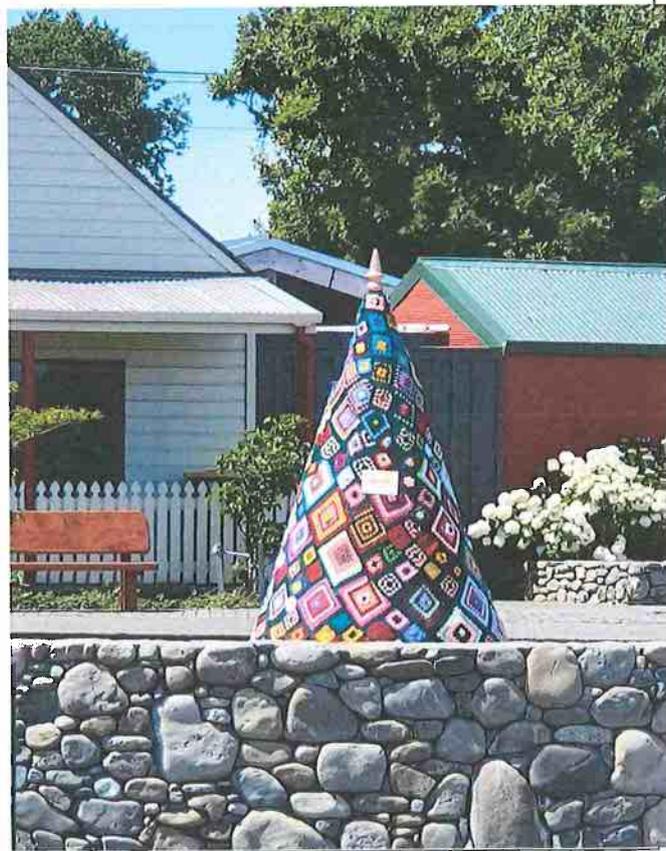
7 January 2024

Phone:

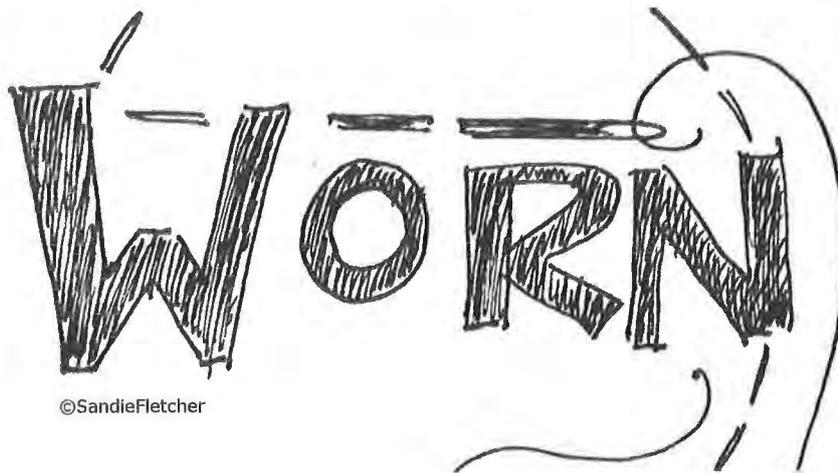
0274 474 959

Email:

sara.uruski@gmail.com



# Merry Christmas Featherston!



©SandieFletcher

**WORN – Featherston Cloth Collective**

**Thanks to the SWDC and the Featherston Community Board for their support**

# Wairarapa Times-Age

Search

a

**WAIARAPA COUNTRY MUSIC FESTIVAL** 24 | 25 | 26 JAN 2020

TICKETS AT: [eventfinda.co.nz](http://eventfinda.co.nz)  
Go to [tauherenikau.co.nz](http://tauherenikau.co.nz) for information on artists and ticketing

## Stitching community cheer together for Christmas

12:00 PM Wednesday Dec 18, 2019



Facebook 0

Twitter 0

LinkedIn 0

Christmas tree creators: Sara Uruski (standing left), Petra Stevens, Kelly Warriner-Simpson, Taralee Freeman, and Mary Bennett (sitting on the plank).  
Absent: Sally Johnson. PHOTOS/HAYLEY GASTMEIER

Tree brings people together

Hayley Gastmeier

Community spirit is alive and well in Featherston where the textile upcycling group have erected a bright and cheerful 2.5-metre Christmas tree in the centre of town for residents to enjoy.

The tree is made of hundreds of crocheted Granny squares that members from the WORN Featherston Cloth Collective have spent the past six months creating.

The squares have all been stitched together into the shape of a festive sapling and decorated in crocheted snowflakes and flowers, with the eye-catching structure now the centrepiece of the Featherston Town Square on Fitzherbert St.



WORN's Sara Uruski said the tree was designed to withstand Featherston's famous wind and its purpose was to bring joy.

"We've used an old tractor tyre at the bottom filled up with sandbags ... there's a wooden pole down the middle and chicken wire creating the shape and a wooden frame at the base."

The inspiration for the project was a six-metre tall Christmas tree made from 1300 crocheted granny squares in Trivento, Italy.

"It's absolutely stunning and ours is slightly smaller but since there's only half-a-dozen of us we decided to do the same on a smaller scale," said Sara, whose husband Chris was responsible for building the structure.

"We'd just like to give people a smile."

WORN members were unable to calculate how many hours they had put into making the tree, but Petra Stevens said she sat in front of the television crocheting for about 1.5 hours each night for three months solid.

Petra worked out that it took her "40 minutes of Vikings" to complete one of the small squares.

"We want people to walk past and get a smile on their face with the bright colours and maybe get inspired to try unusual things."

Kelly Warriner-Simpson said her home was one of those affected in the major flooding event in early December 2018.

"I'm giving back to the community because I got flooded and I had a lot of people coming forward to help me out."

The women said knitting the granny squares had been a nostalgic experience, with Taralee Freeman saying she incorporated a Kiwiana feel to some of her squares, drawing inspiration from childhood memories such as eating Neapolitan ice-cream.

The Christmas tree is made up of 120 large crocheted squares and hundreds more baby ones.

Taralee said members of WORN specialised in a diverse range of crafts, from hide tanning to tailoring, and spinning and weaving,

Taralee is a full-time artist, who this year had an outfit feature in the White Section at WOW, the World of WearableArt.

Community group Fab Feathy spokesman Jack Sheppard said it was fantastic to see the tree project bringing people together.

"It's great to see different people from the community come together and build something for the community and display and exhibit it in the 'Squircle' – this is what real community spirit is about."

Featherston Community Board gave WORN a \$500 grant to put towards material costs and the South Wairarapa District Council gave the group permission to put the tree in the town square.

South Wairarapa Mayor Alex Beijen said he thought the tree was fabulous.

"Love it. It's yet another great attraction for Featherston and shows what can be achieved when people work together.

"Well done to all those involved."

FCB chairman Mark Shepherd said the tree was unique and it was "very cool" that residents of the town had made it.

"It's definitely very eye-catching. People will stop and have a look and it will hopefully attract people driving through to pull over, have a look and maybe grab coffee or lunch at the same time."

Mark said it was great to see a community group leading its own initiative that enhanced Featherston.

WORN member Mary Bennett said getting creative with other people was good for well-being.

"Craft is another alternative to sitting at home feeling sorry for yourself – get creative."

WORN Featherston Cloth Collective meet 10am-2pm every Friday at the Featherston Community Centre. New members are welcome.

The group's moto is: Sewing, sharing skills, upcycling fabric – one garment at a time.

All recipients of funds from the Featherston Community Board (FCB) must complete this form within three months of their project being completed.

If you do not complete and return this form you will not be eligible for future funding through the Featherston Community Board.

Please return the completed form to –

**Steph Dorne**  
**Committee Advisor**  
**South Wairarapa District Council**  
**PO Box 6**  
**Martinborough 5741**  
[Steph.Dorne@SWDC.govt.nz](mailto:Steph.Dorne@SWDC.govt.nz)

<b>1. Funding for:</b>	Financial Assistance with rebranding the Heritage Museum – Design and Printing of Brochures
<b>2. Name of applicant:</b>	Heritage Museum Complex Society Inc
<b>3. Location of project/funding:</b>	Cnr Lyon and Fitzherbert Street, Featherston
<b>4. Date of project/funding:</b>	August 2019
<b>5. Amount received from the FCB:</b>	\$500

Also Helping Hands Grant Te Papa Museum	\$1500.00
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**6. Please give details of how the money was spent. Your contribution to the project and the FCB funding you received must be accounted for.**

Lamb Peters Printing Costs	\$464.60
Satelite Design	\$1725.00
Total Expenditure	\$2189.60
<i>*Heritage Museum Funds</i>	<i>\$189.60</i>

<p><b>7. Please provide details about the project or activities that were supported by the FCB grant. Explain what was successful, and what didn't work so well.</b></p>	<p>By pooling money from the Featherston Community Board Grant with the 'Helping Hands' Grant from Te Papa we were able to commission a new brochure from Satelite Design.</p> <p>The design includes the our new logo and an innovative feature that enables a portion of the brochure to be removed and used as a business card negating the need to have separate stationery.</p>
<p><b>8. Give a brief description of the highlights of your project, including the number of participants.</b></p>	<p>The designer worked with a previous brochure, our latest signage commissioned in 2018, and the opportunity to incorporate recently digitised photos from the Museum's collection.</p>
<p><b>9. How did your project benefit your community?</b></p>	<p>The previous brochure was many years out of date with incorrect contact details and obsolete information. The new brochure is attractive, informative and provides a professional interface between us and our visitors (both local and international)</p>
<p><b>10. What, if any, are the next steps (for your project, for you and/or for the people involved)? Will your organisation continue to require funding?</b></p>	<p>Already using the brouchure – will incorporate the new logo on any new advertising material.</p> <p>Yes we are likely to require assistance with funding for new projects in the future eg 2020 Chor Farmer visit or new exhibitions.</p>

**6. This report was completed by:**

---

Name:	Lesley Wardle	
Address:	13 Bethune Street Featherston 5710	
Date:	1 April 2020	
Phone:	063089011	027 867 3757
Email:	lesleyw@xtra.co.nz	

OUR PAST | OUR PRESENT | OUR STORIES



# FEATHERSTON HERITAGE MUSEUM

TE WHARE TAONGA TUKU IHO O PAE-O-TŪ-MŌKAI





Visit Featherston Heritage Museum to see evocative original photos, modern audio visuals and historical artefacts from the Featherston Camps during World War I & II.

- Extensive information about the Featherston Military Training Camp
- An introduction to the first Japanese Prisoner of War (POW) Camp
- New Zealand's biggest collection of art and carvings produced by the Japanese POWs
- Audio visual display *Our Voices - New Zealand veterans tell their stories* featuring interviews by Nicholas Boyack and Jane Tolerton
- Featherston Volunteer Fire Brigade 1932 Model A Ford engine and other brigade memorabilia
- A display of the Wairarapa Moana depicting the life of the lake, its people and its history.

### Where to find us

Corner of State Highway 2 and Lyon Street in the centre of Featherston. The Museum is a short walk from Featherston railway station.

### Opening hours

Open Saturday and Sunday 10am to 2pm.  
Tour bookings are usually available seven days a week.

### Contact us

Email: [featherstonheritage@gmail.com](mailto:featherstonheritage@gmail.com)

 [@FeatherstonHeritageMuseum](https://www.facebook.com/FeatherstonHeritageMuseum)

[www.featherstonheritagemuseum.co.nz](http://www.featherstonheritagemuseum.co.nz)

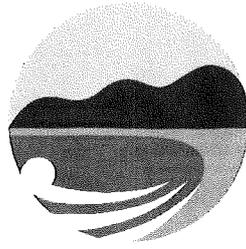
### Liked your visit?

We'd love your feedback on [tripadvisor.co.nz](https://www.tripadvisor.co.nz)

### Become a friend of the museum

Ask at the front desk for more information

The Heritage Museum gratefully acknowledges generosity and support provided by Aratoi, Museum of Art and History and Te Papa, National Services Te Paerangi.



FEATHERSTON  
COMMUNITY BOARD  
*Kia Reretahi Tātau*

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Please return the completed form to –

Steph Dorne  
Committee Advisor  
South Wairarapa District Council  
PO Box 6  
Martinborough 5741  
[Steph.Dorne@SWDC.govt.nz](mailto:Steph.Dorne@SWDC.govt.nz)

1. Funding for:	Wairarapa Manuka Trail Group.
2. Name of applicant:	GUY WALKER.
3. Location of project/funding:	FEATHERSTON
4. Date of project/funding:	September 2019.
5. Amount received from the FCB:	\$ 500

6. Please give details of how the money was spent. Your contribution to the project and the FCB funding you received must be accounted for.

Roll-up banner and	\$
promotional flyers	\$ 500.
	\$
	\$

7. Please provide details about the project or activities that were supported by the FCB grant. Explain what was successful, and what didn't work so well.

We have used the banner and flyers at a number of events (Featherstar EXPO; Bike Rideo; Donald's Creek Restoration Project; Sports Hub Open Day) to promote our group's activities.

8. Give a brief description of the highlights of your project, including the number of participants.

This is an ongoing project. The highlight of being involved in it is seeing people's enthusiasm for what we are proposing to do.

9. How did your project benefit your community?

Building a multi-purpose trail to Wairarapa Māori will be of immense benefit for the health and wellbeing of our community.

10. What, if any, are the next steps (for your project, for you and/or for the people involved)?  
Will your organisation continue to require funding?

Commissioning a feasibility study for our proposed trail.  
Applying for funding for the trail construction.  
Construction and maintenance of the trail.  
We may require further funding for promotional materials.

11. This report was completed by:

Name:

GUY WALKER.

Address:

20 LODGIAN ST  
FEATHERSTON

Date:

5/3/20

Phone:

021 195 3630

Email:

googapapa@gmail.com



Citizens Advice Bureau Wairarapa  
P.O.Box 602  
Masterton 5840

Featherston Community Board  
Committee Secretary  
South Wairarapa District Council  
P.O. Box 6  
6.7.20

Grant

Thank you for your continued support of the Wairarapa Citizens Advice Bureau.

Please find enclosed a copy of the accountability report as required, I have included a copy of the two accounts that were paid using your funds.

Once again, your local CAB has been busy with a total of 1263 client interactions that required 324 hours of support, an average of 16 minutes per caller. An additional 350 callers required localised and quick references such as phone numbers or contact details for local community and business organisations.

Thank you for your continued support. If you would like a copy of our annual financial report or our statistical data please let me know and I will get them to you.

Regards

Karen Barbour  
Treasurer  
Citizens Advice Bureau Wairarapa



FEATHERSTON  
COMMUNITY BOARD  
*Kia Reretahi Tātau*

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**Steph Dorne**  
**Committee Advisor**  
**South Wairarapa District Council**  
**PO Box 6**  
**Martinborough 5741**  
[Steph.Dorne@SWDC.govt.nz](mailto:Steph.Dorne@SWDC.govt.nz)

- 1. Funding for:** Wairarapa Citizen Advice Bureau.
- 2. Name of applicant:** Karen Barbow - for Wairarapa CAB
- 3. Location of project/funding:** 43 Perry Street Masterton.
- 4. Date of project/funding:** June - July 2020.
- 5. Amount received from the FCB:** \$ 350.00 ex GST  
402.50 inc. GST.

6. Please give details of how the money was spent. Your contribution to the project and the FCB funding you received must be accounted for.

Advertising + Resources Budget	\$ 990.00.
FCB Grant.	\$ 402.50
Remaining contribution by us.	\$ 587.50.
	\$

Attached are copies of two accounts as proof of purchase of a new flag \$267.95 + advertising \$401.35 covering the grant amount.

7. Please provide details about the project or activities that were supported by the FCB grant. Explain what was successful, and what didn't work so well.

The grant was used to purchase a new flag + help pay for advertising. This was completed post lockdown to inform the community that we were back up and functioning again.

8. Give a brief description of the highlights of your project, including the number of participants.

Demand for our service has continued and we are still a vital and valued service for our community.

9. How did your project benefit your community?

In the past year our statistics show that we had a total of 96 calls from the South Wairarapa evenly distributed between the Martinborough, Greytown + Featherston areas.

10. What, if any, are the next steps (for your project, for you and/or for the people involved)? Will your organisation continue to require funding?

We intend to continue to serve our community + advertise the skills we offer. Our bureau is dependant on donations + grants for our general running costs. We have no paid staff

11. This report was completed by:

Name:

Karen Babow

Address:

2353 Homewood Road  
RD 12, Masterton 5812

Date:

6-7-20

Phone:

0274282851

06-3723697

Email:

jkbarbow@farmside.co.nz



**FEATHERSTON  
COMMUNITY BOARD**  
*Kia Reretahi Tātau*

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All recipients of funds from the Featherston Community Board (FCB) must complete this form within three months of their project being completed.

If you do not complete and return this form you will not be eligible for future funding through the Featherston Community Board.

Please return the completed form to –

**Steph Dorne**  
Committee Advisor  
South Wairarapa District Council  
PO Box 6  
Martinborough 5741  
[Steph.Dorne@SWDC.govt.nz](mailto:Steph.Dorne@SWDC.govt.nz)

1. Funding for:	Painting of Featherston Memorial RSA Building Exterior
2. Name of applicant:	Carl Thomas (RSA Treasurer)
3. Location of project/funding:	57 Fox Street, Featherston
4. Date of project/funding:	11 Dec 19
5. Amount received from the FCB:	\$500.00

**6. Please give details of how the money was spent. Your contribution to the project and the FCB funding you received must be accounted for.**

3 x 10L paint pails, 1 x large paint roller, 1x paint tray	\$	500
RSA contribution to the project	\$	6000
	\$	
	\$	6500

**7. Please provide details about the project or activities that were supported by the FCB grant. Explain what was successful, and what didn't work so well.**

The project involved the painting of the RSA building exterior (less the roof). The grant was used to assist in the purchase of paint and associated materials.

The grant application process was straight forward, and the opportunity to talk with the community board about the project was greatly appreciated.

**8. Give a brief description of the highlights of your project, including the number of participants.**

The project, coordinated by the RSA Vice President Brad Atte La Crouche, provided several weeks of work for a local painter. It has given the RSA building a new lease of life by using modern colours, and colour combinations.

**9. How did your project benefit your community?**

The RSA has traditionally been a community hub, both socially and pub sports-wise. For the past several years there has been little or no investment in the building and this, among other things, has resulted in declining patronage.

Combined with a new lessee (trading as The Garrison Café & Bar), the painting of the building exterior has done much to restore the RSA as a community hub, and we assess it will only improve over time.

**10. What, if any, are the next steps (for your project, for you and/or for the people involved)? Will your organisation continue to require funding?**

Now that the exterior has been completed, we are turning our attention to the interior. This will involve further painting and other work for the various trades people.

We would be grateful for an opportunity to seek further funding if needed.

**11. This report was completed by:**

Name: Peter Jackson (RSA President)

Address: C/- 57 Fox Street  
Featherston

Date: 16 July 2020

Phone: 022 165 3521

Email: fstnrsa@gmail.com



**FEATHERSTON  
COMMUNITY BOARD**  
*Kia Reretahi Tātau*

## Funding Accountability Form

All recipients of funds from the Featherston Community Board (FCB) must complete this form within three months of their project being completed.

If you do not complete and return this form you will not be eligible for future funding through the Featherston Community Board.

Please return the completed form to –

**Steph Dorne**  
**Committee Advisor**  
**South Wairarapa District Council**  
**PO Box 6**  
**Martinborough 5741**  
[Steph.Dorne@SWDC.govt.nz](mailto:Steph.Dorne@SWDC.govt.nz)

<b>1. Funding for:</b>	First Aid, Safety, Balls
<b>2. Name of applicant:</b>	Kuranui College
<b>3. Location of project/funding:</b>	Kuranui College
<b>4. Date of project/funding:</b>	From March 2020 - ongoing
<b>5. Amount received from the FCB:</b>	\$500

**6. Please give details of how the money was spent. Your contribution to the project and the FCB funding you received must be accounted for.**

First Aid Supplies – eye wash, tape, gloves, sanitiser, scissors	\$250
Sports Balls – Hockey, Football, Netball, Basketball, Rugby	\$250
We also received \$500 (\$1000 total) funding from both Martinborough and Greytown Community Boards for the same project	\$
	\$

**7. Please provide details about the project or activities that were supported by the FCB grant. Explain what was successful, and what didn't work so well.**

The funding provided first aid, safety equipment, balls and bags for Kuranui Sports Teams – including 2 cricket teams, 5 football teams, 3 basketball teams, 5 netball teams and 2 hockey teams.

**8. Give a brief description of the highlights of your project, including the number of participants.**

By supporting Kuranui sports teams to play in a safe and fun environment, the grant reduced costs to participants therefore reducing barriers to sports. There are 278 students participating in the above teams.

**9. How did your project benefit your community?**

The increase in the role at Kuranui College this year means an increase in participants in sport. By managing costs for basics we can keep more students active and keep costs of participation down, this reduces the burden on families and the community as a whole.

**10. What, if any, are the next steps (for your project, for you and/or for the people involved)? Will your organisation continue to require funding?**

As the role continues to grow it is highly likely that we will continue to require funding for consumable equipment such as first aid, and to renew/replace equipment each year.

**11. This report was completed by:**

Name:

Bridget Milburn

Address:

Sports Dept.  
Kuranui College  
East St  
Greytown

Date:

21.07.20

Phone:

02102495811

Email:

milburnb@kuranui-college.school.nz

# FEATHERSTON COMMUNITY BOARD

11 AUGUST 2020

## AGENDA ITEM 8.5

### PROPOSED NAMING OF A NEW ROAD, AT 123 FITZHERBERT STREET, IN FEATHERSTON

#### Purpose of Report

To seek the Featherston Community Board's consideration and approval of the name "Hapori Common" for a proposed road to be vested in Council to access a subdivision by *Brookside Developments*.

#### Recommendations

Officers recommend that the Featherston Community Board:

1. *Receive the Proposed Naming of a New Road, at 123 Fitzherbert Street, in Featherston Report.*
2. *Consider and approve the Proposed Naming of "Hapori Common" for the proposed road at 123 Fitzherbert Street Featherston.*

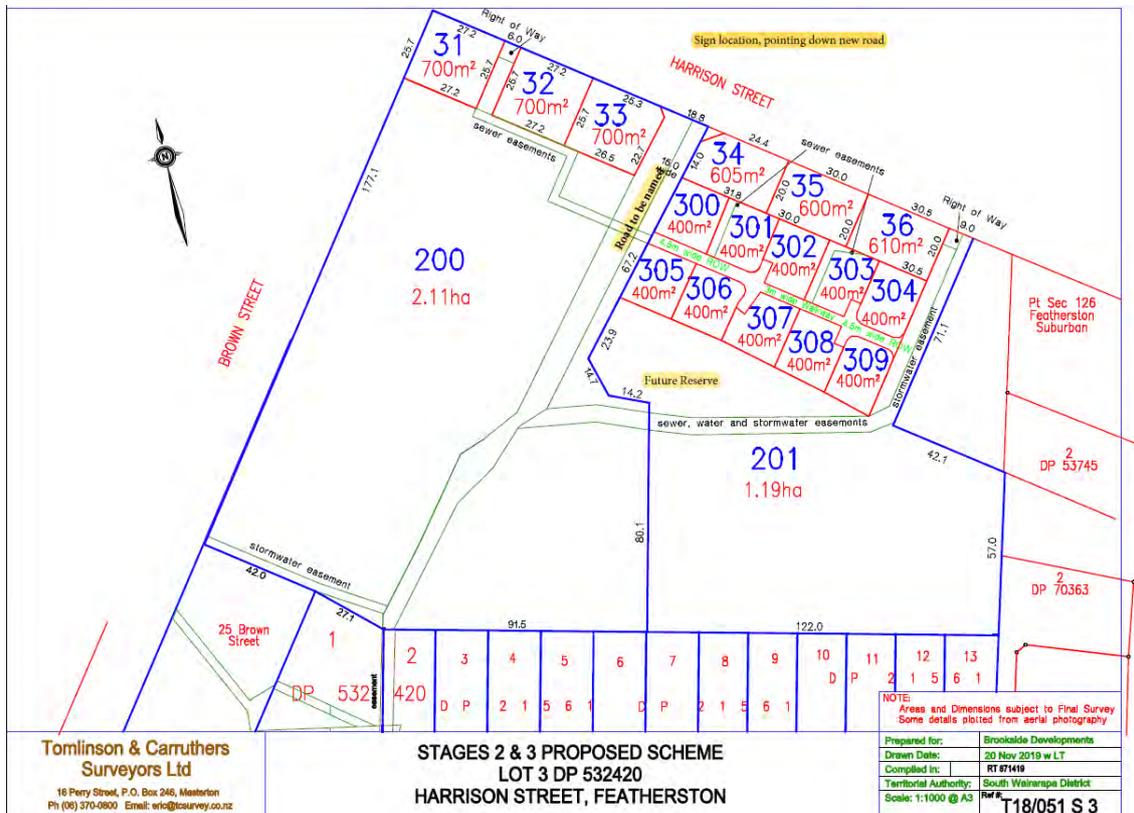
#### 1. Background

*Brookside Developments* seeks to name a Road which is part of a residential subdivision (RC 190170) at *123 Fitzherbert Street, in Featherston* (see appended plan in the request at Appendix 1).

Council has authority to accept or reject suggested names of roads/rights of way in the South Wairarapa pursuant to Section 319(1)(j) of the Local Government Act 1974.

There is no current pre-approved list from the Featherston Community Board for new roads in the Featherston area. The proposed name is "Hapori" which is the applicants preferred option for this new road to be vested in Council. Hapori is the Maori name for community which is the idea of the development to create a community feel. The preferred suffix for this road name is Common. Council has delegated to community boards the authority to approve road names. This report is required to give the Featherston Community Board and opportunity to review and approve the proposed road name.

Subdivision location:



## 2. Discussion

### 2.1 Legal situation

Under Council's guidelines (Clause 4.2) for road naming, owners are requested to suggest at least three possible road names.

The names are to be listed in order of preference with a brief statement of their significance.

The applicant has requested that the following names are considered for approval;

1. Hapori Common
2. Community Common
3. Brookside Common

### 2.2 Assessment of Councils Policy

Council's criteria for Naming of Public Roads, Private Roads and Rights-of-Way (the Policy), includes the following;

*4.3.1 There must not be another road with the same name in the South Wairarapa District emergency services area; this includes the same road names with a different suffix. However, existing roads with the same names as of the date of adoption of this Policy are allowed.*

There are no existing roads or right of ways which include "Hapori Common", "Community Common", "Brookside Common" within the Wairarapa.

*4.3.2 Identical names with different spellings will not be accepted (e.g. Beach, Beech).*

No issue identified.

*4.3.3 The name should have significant local content or meaning.*

The application has set out why the preferred names have been selected. The following information has been copied from the road name application.

The Brookside development is relatively significant for Featherston due to its size yielding 60+ dwellings. The aim of the development is to create a community feeling including provision of shared spaces such as the future public reserve that has been discussed with and approved in principle by the SWDC Amenities Manager. The Community Board have advised that they do not have a prepared list of preferred Street Names and there are no conflicts with the 3 names proposed below in Featherston. In accordance with clause 4.3.1 of the Road Naming Policy.

#### **Hapori Common**

In order to reflect the community-focused intentions of the development, we would like to propose as our first choice that the new road be named 'Hapori Common' or 'Hapori Green'. It appears that 'Hapori' would reflect the intended idea of community living. The suffix 'Common' has been chosen because the new road has a reserve or public open space along one side, in accordance with the definitions provided in the Road Naming Policy. As suggested in the application form, the Chair (or in this case Deputy Chair) of the Maori Standing Committee has been contacted for discussion around this proposed road name.

### **Community Common**

In keeping with the community-focused intentions of the development, should 'Hapori' not be deemed appropriate, the second choice would be Community Common. This also reflects the community spirit evident in Featherston, such as the community-led initiative Fab Feathy. The proposed development would build on the aspirations of this initiative and the naming of the road as such would reinforce community ideals.

### **Brookside Common**

Brookside Common recognises the company responsible for the development and the provision of affordable housing opportunities for the people of Featherston and beyond.

*4.3.4 Names are to be selected in proportion to the length of the road. Long names on short cul-de-sac's can be difficult to display on the map*

None of the proposed names are too long and can be clearly displayed on a map.

*4.3.5 The end name for the roadway should be one that most accurately reflects the type of roadway that it is.*

All proposed names are considered consistent with the policy.

*4.3.6 All private roads and rights-of-ways serving more than four lots are to have the suffix "Lane" or "Way".*

All proposed names are considered consistent with the policy.

*4.3.7 Where the road is continuation of an existing named road, or will in the future link to an existing named road, then the current road name will automatically apply.*

Not applicable.

## **2.3 Procedure for Naming Roads of the Naming of Public Roads, Private Roads and Rights-of-Way Policy Review**

Section 4.2 will be reviewed and aligned with the community board delegation to name roads when it is next reviewed.

## **3. Conclusion**

The proposed names are consistent with the guideline criteria in the road naming policy. The applicant has been asked to select their preferred road name, being "Hapori Common.". The applicant has noted that the application has been discussed with the Maori Standing Committee (MSC) however the application will be sent to MSC by the Council officer to ensure they are aware of this application as a courtesy. As the proposed name is not a historical Maori family name, this is not a requirement.

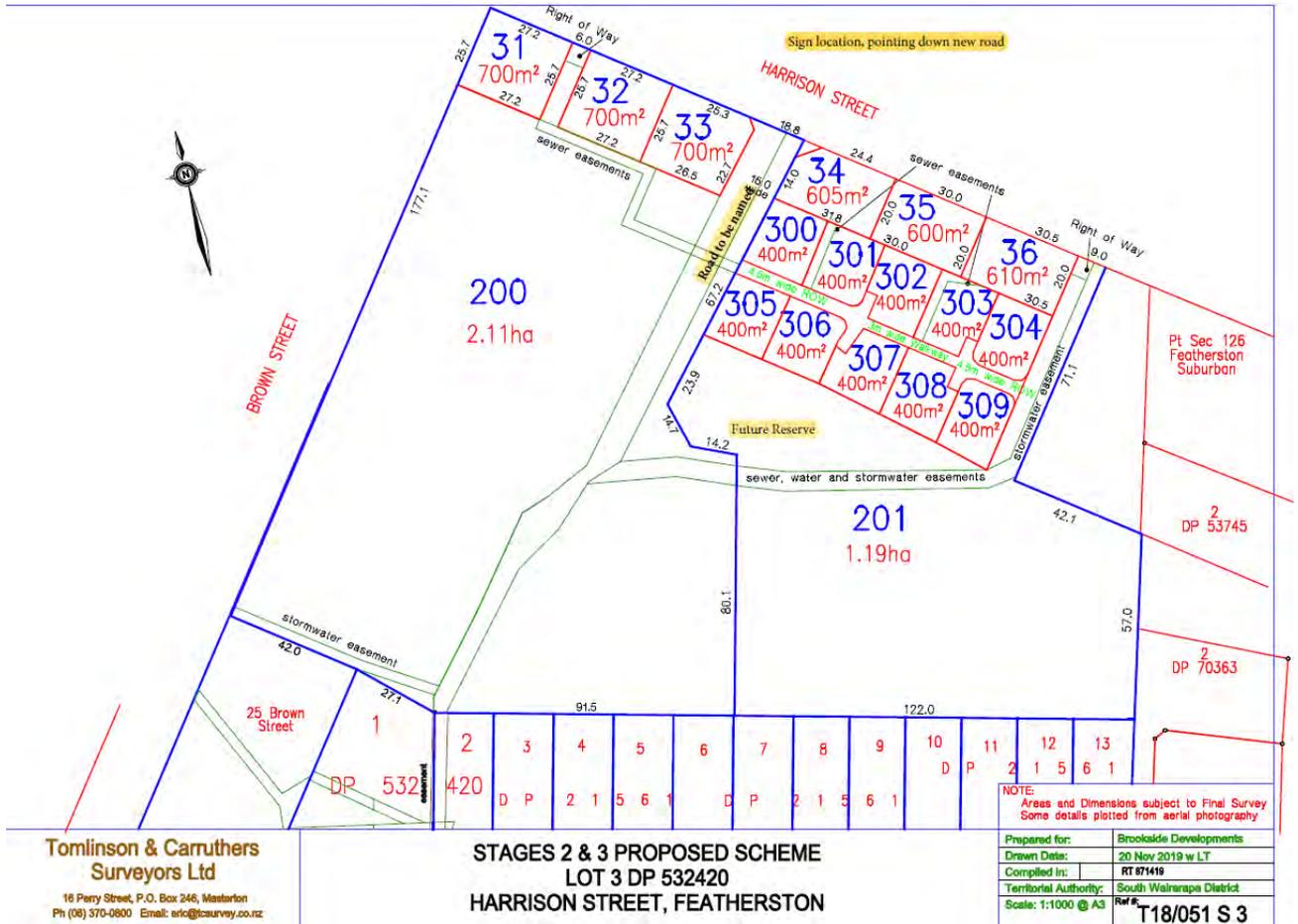
## **4. Appendices**

Appendix 1 - Subdivision Scheme Plan

Prepared by/Contact Officer: Godwell Mahowa, Planning Manager

Reviewed by: Russell O'Leary, Group Manager Planning and Environment

# Appendix 1 - Scheme Plan



# FEATHERSTON COMMUNITY BOARD

11 AUGUST 2020

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## AGENDA ITEM 8.6

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### RENAMING FEATHERSTON TOWN SQUARE

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#### **Purpose of Report**

To inform the Featherston Community Board of the background of the request to rename Featherston Town Square and provide options for how the Board could consult with the community.

#### **Recommendations**

Officers recommend that the Board:

1. *Receive the Renaming Featherston Town Square Report.*
2. *Note the request to rename Featherston Town Square was made from Dayle Harwood during the public forum section of the Featherston Community Board meeting on 5 June 2018.*
3. *Consider the options presented for consulting with the community on renaming the Featherston Town Square and make any necessary recommendations to the Assets and Services Committee for consideration.*

#### **1. Background**

At the Featherston Community Board meeting on 30 June 2020, the Board discussed how to progress an action that had been parked from the end of the 2016-2019 triennium. The action from 17 July 2018 was for the Featherston Community Board to determine a mechanism for consulting with the community on renaming the Featherston Town Square.

The Board has requested officers provide the background of where the request to rename the Featherston Town Square originated from, and present options for community consultation for consideration by the Board.

#### **2. Request to rename Featherston Town Square**

The request to rename Featherston Town Square came from Dayle Harwood during the public forum section of the Featherston Community Board meeting on 5 June 2018.

The minutes of the meeting recorded that “Mr Harwood requested that the plaque on the Featherston Town Square be removed and that the Square be renamed to something more suitable for Featherston.” No further supporting information has been found.

At this meeting, the Board recorded an action to consult the Featherston community on the proposal to rename the Town Square; offering the suggestion of ‘Messines’ as one option (Action 336). This action was not undertaken and instead superseded by an action at the following meeting on 17 June 2018 to determine a mechanism for consulting with the community on renaming the Featherston Town Square (Action 489). This action was parked by the Board at the end of the 2016-2019 triennium.

### **3. Considerations**

#### **3.1 Legal and policy**

There are no specific legal requirements for the naming of the Featherston Town Square. In addition, unlike the naming of roads, there is no Council policy for the naming of Council-owned open spaces, facilities or amenities.

Any consultation and decision-making should comply with the requirements of Council’s [Significance and Engagement Policy](#) (Policy) and the Local Government Act 2002 (LGA). The Council has discretion regarding the extent that the requirements of the LGA are applied and this will largely be in proportion to the significance of the matter as determined by the Policy. The Town Square is not a strategic asset and a decision to change the name of the Town Square is not considered to be a significant decision for the purposes of the Policy and LGA. However, officers consider that there is likely to be public interest in this matter and consultation with the community is desirable.

It is important to consider at the outset who in the community to consult with. The LGA specifies that Council must give consideration to the views and preferences of persons likely to be affected by, or to have an interest in, a matter. The Board should consider whether to consult with Featherston ratepayers, Featherston residents, South Wairarapa ratepayers, South Wairarapa residents, the South Wairarapa district or the general public as a whole. The Board should also consider if all views are to be treated equally and, if views are to be weighted, how this would be achieved.

#### **3.2 Cultural considerations**

Any name put forward for consideration should have some meaning behind it – a back story that can be easily understood by the community and be culturally sensitive to all parties.

The origins of the name could be Māori, European or relate to either Featherston’s location as the gateway to the Wairarapa or military history, among other key features of the town.

The Board should consult with mana whenua, the Māori Standing Committee and local historians in this regard.

### **3.3 Community engagement**

Community engagement could be in two parts:

- 1) to get a shortlist of names; and
- 2) to receive votes on those names.

Names ideas could be sought from the local community or specific members of the community, such as school children.

Any voting process would need to collect personal identifiable information to prevent one person or organisation voting many times. Consideration should be given to the extent this information is publicly available. Officers can provide advice on this.

Voting processes should be online to reduce data input and allow for easy analysis, but also cater for those who do not have access to a computer or the internet. Officers recommend using Survey Monkey and allowing posted/hand delivered votes.

Promotion should be through various online and offline channels depending on budget and resources (see below).

Consideration should be given to the criteria for selection. Wellington City Council's [Naming Policy](#) has useful guidance on naming criteria the Board may wish to consider.

### **3.4 Budget and resources**

While officers can provide advice and guidance to the Board, communications and engagement would need to be resourced by the Featherston Community Board.

Officers can provide media contacts, advertising specifications and costs, branding guidelines and a template communications and engagement plan, and be on hand to provide ad hoc advice.

Council's channels would be available for promotion at no cost; these are SWDC Facebook, Neighbourly, Monthly MidWeek advertorial, any relevant Mayoral columns/engagements, website, and Community Focus quarterly newsletter.

To minimise cost and gain expertise, the Board could consider a partnership to run and promote the consultation. For example, the Featherston Phoenix may be interested in running the competition to get the shortlist and provide advertising to promote the voting phase. Note any partner would need to be independent and have no conflict of interest.

## **4. Options**

The Board has asked for options on how it could consult with the community on renaming the Featherston Town Square.

1. More traditional approach – the Board could propose a name and consult on it, i.e. advertise it and call for feedback. The Board reviews feedback and adopts the name.  
Pros – low effort/cost; Cons – low engagement.
2. Two stage engagement – the Board runs a competition (which could be with schools or open to all) and asks the community to vote (see 3.1 above regarding who the ‘community’ should be).  
Pros – high engagement; Cons – more effort and cost.
3. As option 2 but run with a partner to reduce cost and provide expertise.  
Pros – high engagement, potentially reduces effort and cost (depending on what can be agreed); Cons – partnership agreement would require time and effort at the beginning (but this should pay-off over the project).

#### **4.1 Financial implications**

The financial implications for carrying out consultation will depend on the Board’s desired option and will be met through the Board’s budget. There will be implications for Council for any new signs.

#### **5. Conclusion**

The Board should consider the options presented and make any recommendations for consulting with the community to the Assets and Services Committee.

Council officers recommend exploring the feasibility of Option 3, and if this wasn’t successful consider Option 2, depending on resources and budget.

Contact Officers: Amy Wharram, Communications Manager  
Karen Yates, Policy and Governance Manager

**CHAIRPERSON REPORT**

**Recommendations**

The chairperson recommends that the Community Board:

1. *Receive the Chairperson Report.*
2. *Appoint Claire Bleakley as the Featherston Community Board WREMO civil defence liaison.*
3. *Note that suggestions for a youth representative are being sought from Simon Fuller, Principal of Kuranui College.*

**1. Meetings and Events**

<b>Date</b>	<b>Past meetings or events</b>
25th June	Met with Bryce and playground fence installer from Warners to discuss finishing playground fencing.
15th July	Workshop to discuss street flags, Youth Representative, WREMO Representative and the possible acquisition of Featherston Community Centre by SWDC.
19th July	Attended Matariki Celebrations giving assurances that FCB would support future Celebrations.
30th July	Attended the Featherston Community Centre AGM
31st July	Met with Bryce to discuss options of upgrades to childrens playground.

**2. Playground Fencing**

Playground fencing has now been completed with ongoing discussions around future upgrades with the possible setup of a Playground users group to seek extra funding.

**3. Workshop**

Claire has volunteered to be our representative on the WREMO group.

We will brainstorm options of acquiring new sets of flags to display up Fitzherbet Street which could include RSA, Anzac, Messines, White Ribbon, Matariki and Business names.

After agreement from the Board, I have spoken with Simon Fuller (Principal) from Kuranui College to give suggestions of a Youth rep for FCB.

After discussing many scenarios around the acquisition of the Featherston Community Centre by SWDC it was decided to wait until after the Council meeting as this is on their agenda for discussion.

We were also meant to discuss the possibility of Wifi in the main street of Featherston but I forgot to add to the list but I will follow up with Alex to see what he has manage to find out around the possibility of this happening.

Report compiled by Mark Shepherd  
Chair  
Featherston Community Board

**MEMBER REPORT**  
**for**  
**Featherston Community Board Meeting**  
**11 August 2020**

<b>Member Name</b>	Claire Bleakley
<b>General</b>	<p>I met with Karen Yates (Policy and Governance Manager) and Mel Barthe (Climate Change Advisor). They are already working toward many of the UN Sustainable Development Goals SDGs and will be looking to see how they can work their aims into the SDGS ones. It was decided that if we wanted we could put a motion through FCB if we wanted.</p> <p>Featherston Christmas Parade is nearing and the Traffic Management plan is a big issue each year. I think we should use the same TMP people as we did last year (Shepherd Traffic Management). I am happy to look further into this.</p> <p>I have had a few complaints about spraying on people's berm when they have asked the council not too. I would like to thank Bryce who sorted this out.</p> <p>I have been asked about how the Featherston Wastewater Plant consultation is proceeding.</p> <p>I have written to Russell regarding the Poppy Places logos on the signs. We need 5 signs with poppies on them to cover the roads.</p> <p>I attended the dawn (6.30) Matariki event, a great thank you to Reanne and Sophronia for the organization. I found it amazing and it was interesting to hear that this is the first event to welcome Matariki on the Wairarapa Moana Domain for 200 years.</p>

I missed the workshop however something that was not talked about was considering looking into Featherston having free Wi-Fi in its CBD.

This week to go along with Featherston Organic Week from the 5-13 September. Josje Neerincx and I are running a 6-week Access programme on Arrow FM 92.7 called Simply Organics. We are interviewing people from Featherston who are involved and looking into going Organic. This is a very exciting thing for Featherston.

Claire Bleakley

28 July 2020